BHARATA MATA SCHOOL OF LEGAL STUDIES



(Owned and managed by Archdiocese of Ernakulam-Angamaly)
(Affiliated to M.G University and Approved by Bar Council of India)
Choondy, Aluva-683112, Tel: 0484-2838070

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Email: bsolskerala@gmail.com, Website: www.bsols.edu.in ISO 9001-2015 Certified

Best Practice II

Title: Transparency in academic data management

OBJECTIVES

- Implementation of e-governance in academic data management.
- Timely marking of attendance and communication.
- Procedure for attendance grievance redressal.
- Timely publication of internal assessment marks.
- Documented process for attendance claims through filled in forms to encourage students participation in beyond classroom activities by granting on duty attendance.

CONTEXT

It is crucial for maintaining integrity and credibility within educational institutions. It ensures that accurate and up-to-date information is readily accessible to all stakeholders, including students, faculty, administrators, and parents. BSOLS is committed to upholding transparency in every aspect of its operations, guaranteeing that all procedures are carried out in a transparent and honest manner. In order to ensure accuracy and fairness in academic data management, transparency is essential in processes such as the publication of attendance records and internal marks. The Data Management System Software is used to manage all these processes.

PRACTICE

Marking and Publishing of attendance:

This system has been designed to seamlessly integrate with both the time table and lesson plan. Faculty members will be allocated a specific slot in which they can enter attendance, and it is expected that this task be completed within the designated time frame. If there are any errors or omissions, the system will remain open for editing until 11 PM. If a student's attendance has not been marked, they have the option to submit a rectification request within three-days. When a student is absent, a notification will be automatically sent to the parent informing them of the absence.

Attendance claim for participating co-curricular and extra-curricular activities

Students are able to claim attendance for co-curricular and extra-curricular activities by filling out a prescribed form, provided that they have received prior permission from the principal. There are two different forms available for claiming attendance, with one form designated for external activities(OD Form) and the other specifically for in-house events(IC Form).

Publication of Internal Assessment Mark

All internal assessment marks are accessible to students through the digital management system, allowing them to conveniently and efficiently view their grades. Faculties are advised to enter the marks within 15 days from the completion of the internal component such as Examination, Assignment and seminar presentation. The students have the ability to access and view the data that was entered into the system. At the conclusion of the semester, the teacher releases the aggregate internal marks for each subject, providing students with the opportunity to review and address any concerns they may have. Signatures from students are then collected after all grievances have been duly considered.

EVIDENCE OF SUCCESS

- The institution successfully implemented measures that effectively decreased the amount of grievances received from the students, leading to a more harmonious and satisfying learning environment for all.
- Monitoring of academic process is made easier.
- The number of students participating in co-curricular and extra-curricular activities has shown a notable increase.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

- In order to streamline and improve the efficiency and effectiveness of all process additional technical assistance needed for streamlining all the process
- It is important to address technical glitches with precision and accuracy to ensure smooth functioning of the system.

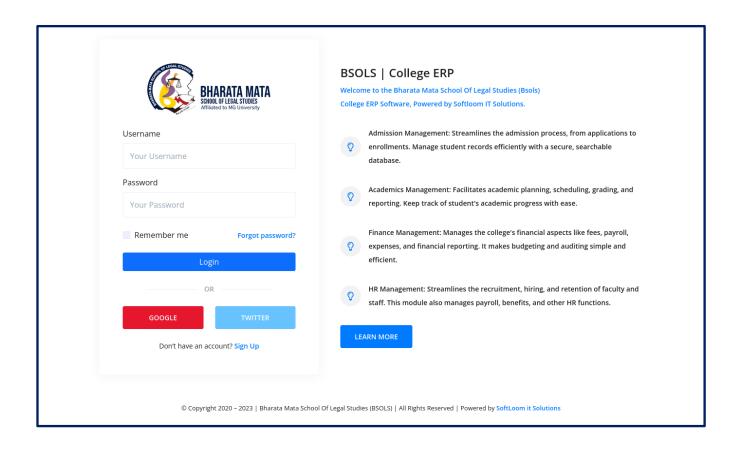


BHARATA MATA SCHOOL OF LEGAL STUDIES

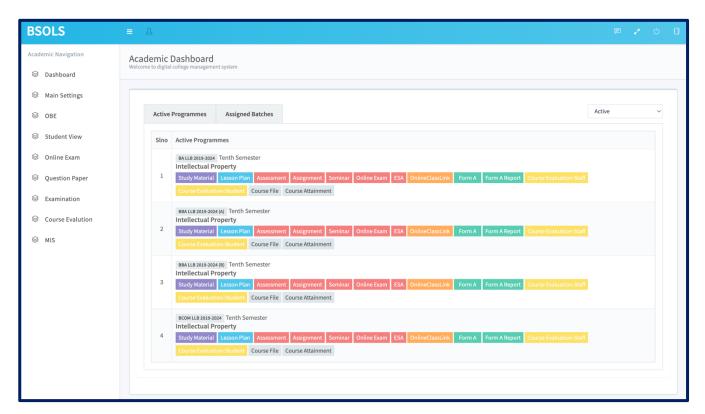
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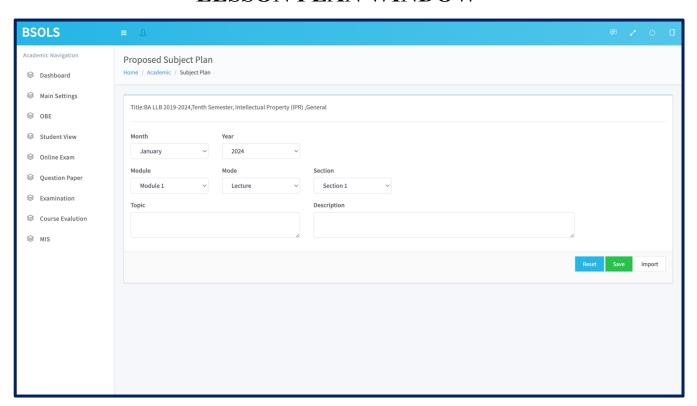
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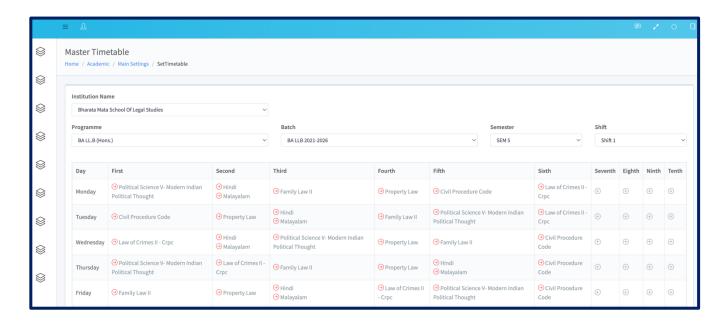
DASHBOARD-FACULTY



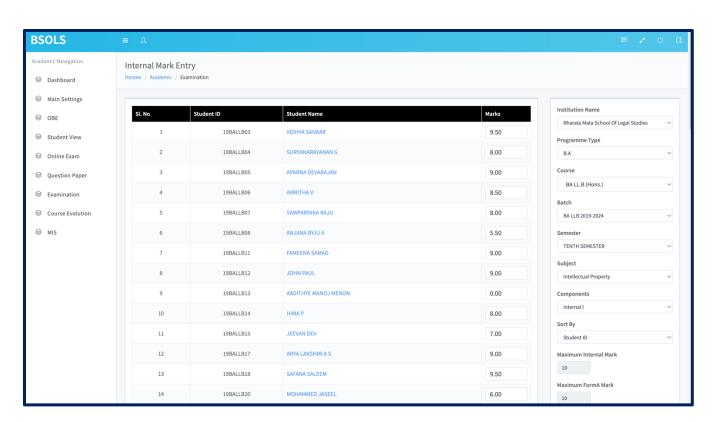
LESSON PLAN WINDOW



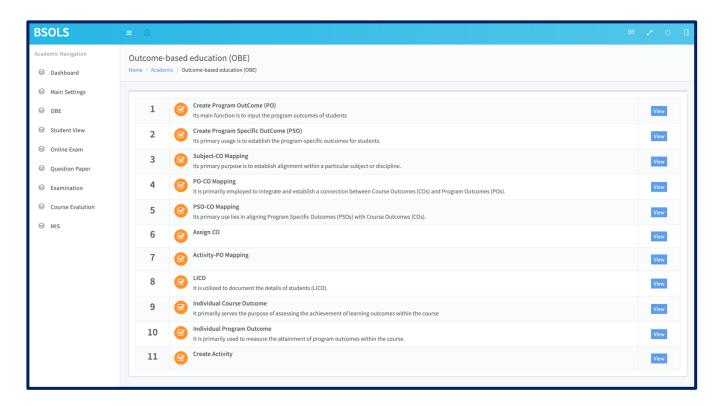
TIME TABLE ENTRY



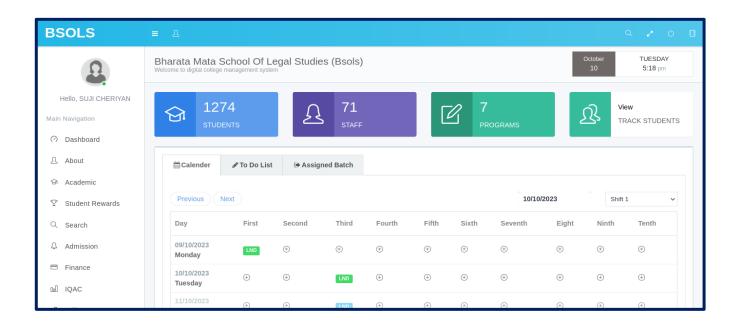
INTERNAL MARK ENTRY

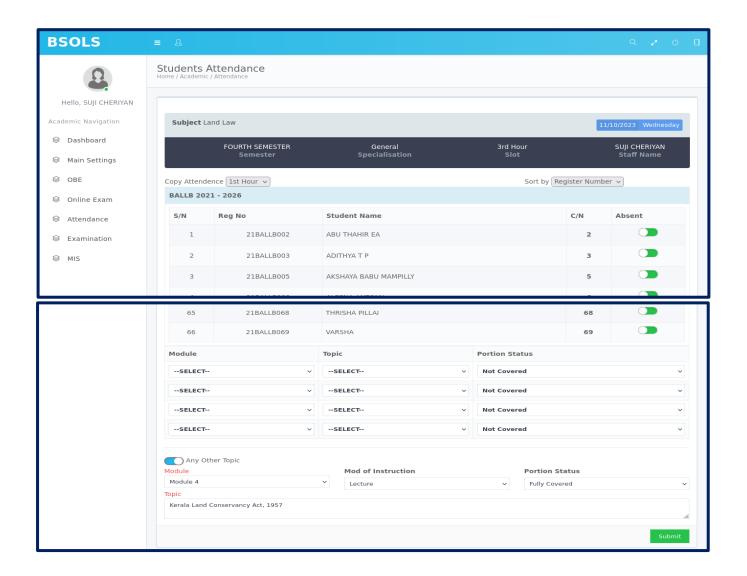


OBE

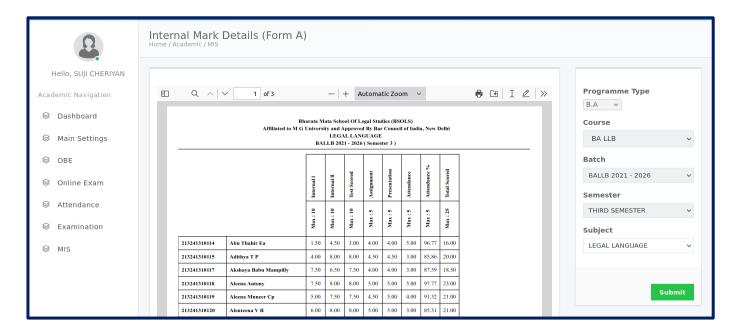


ATTENDANCE ENTRY

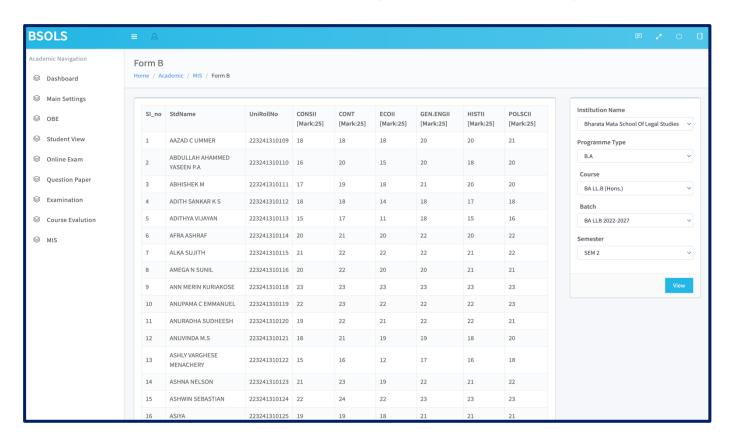




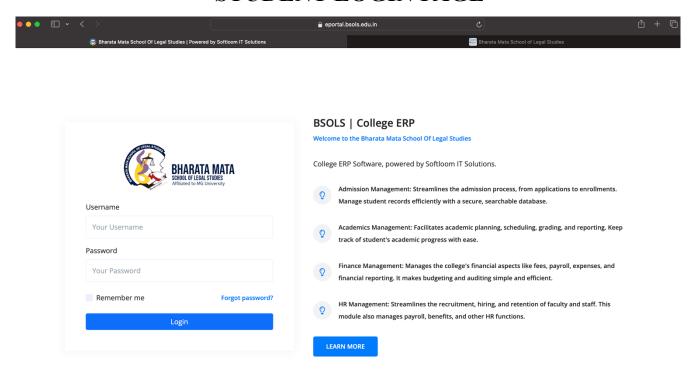
INTERNAL MARK(SUBJECTWISE)



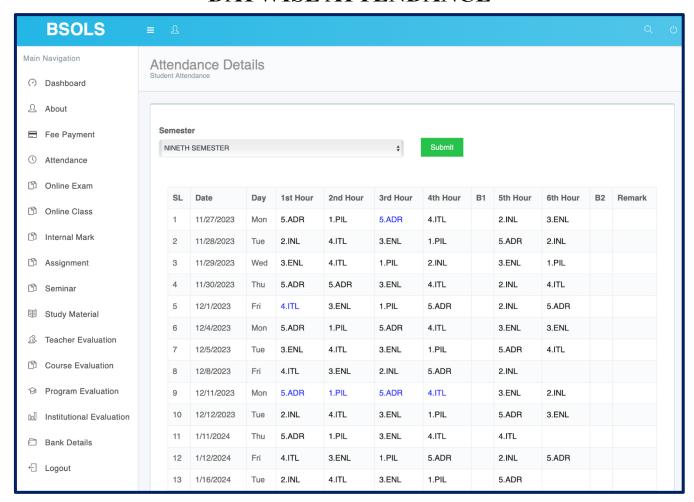
INTERNAL MARK(CONSOLIDATED)



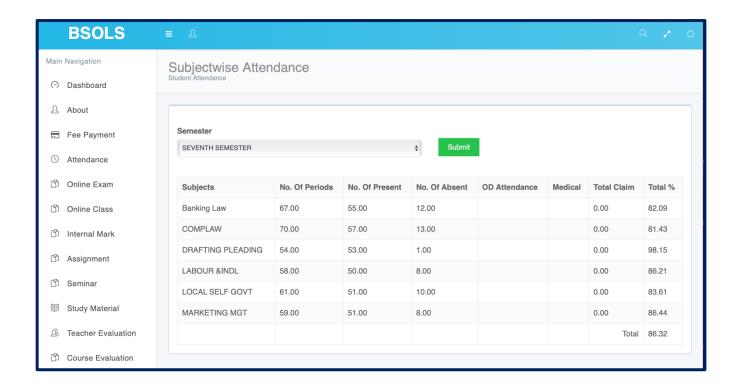
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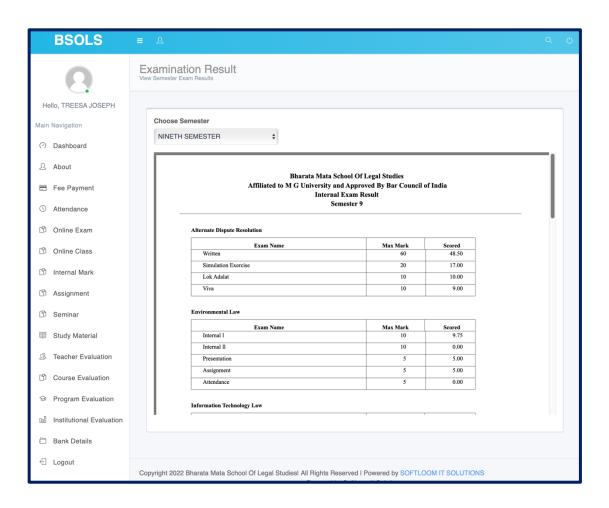
DAYWISE ATTENDANCE



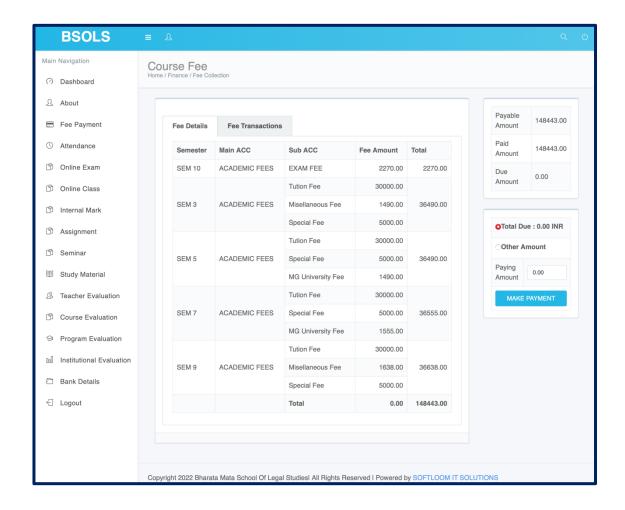
SUBJECTWISE ATTENDANCE



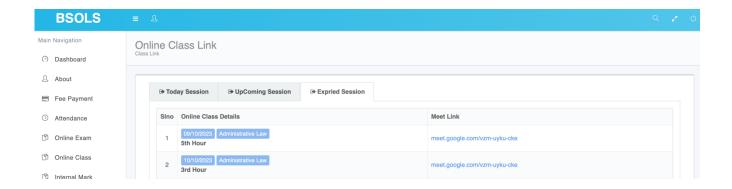
INTERNAL MARK VIEW



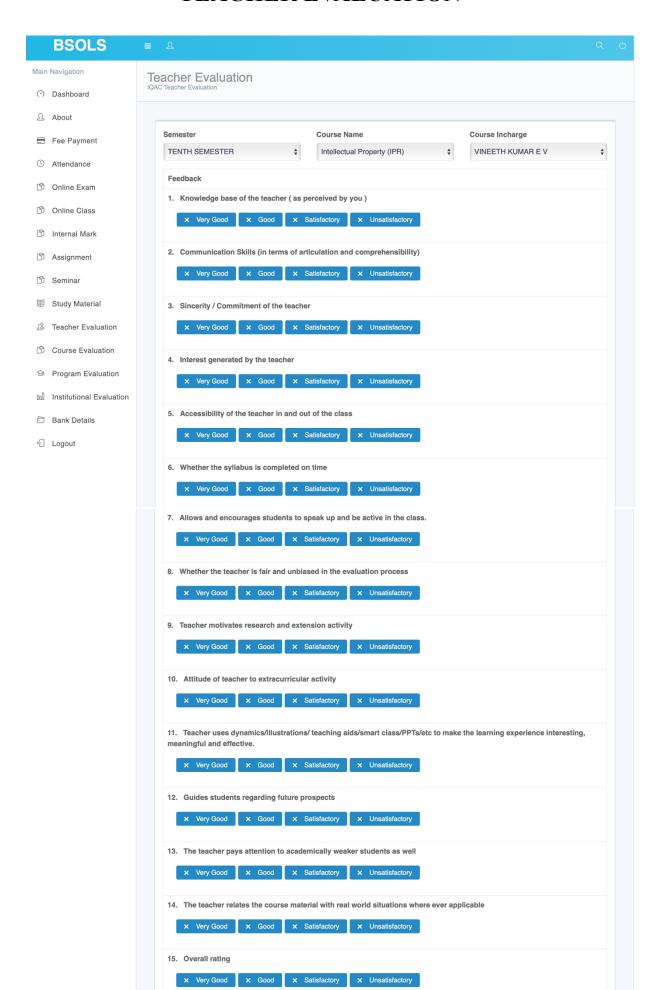
FEE PAYMENT



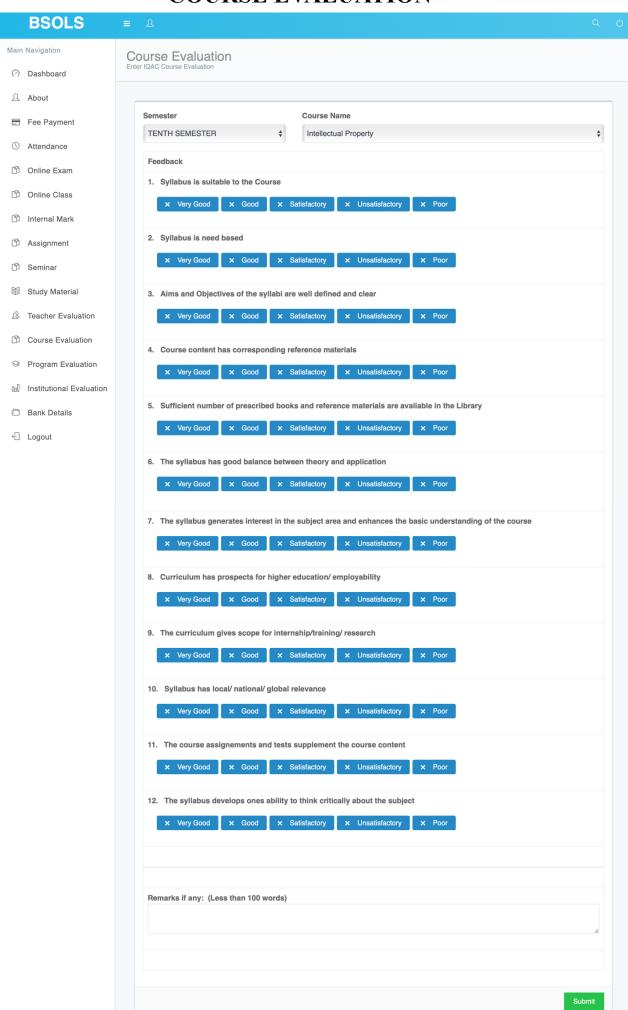
ONLINE CLASS



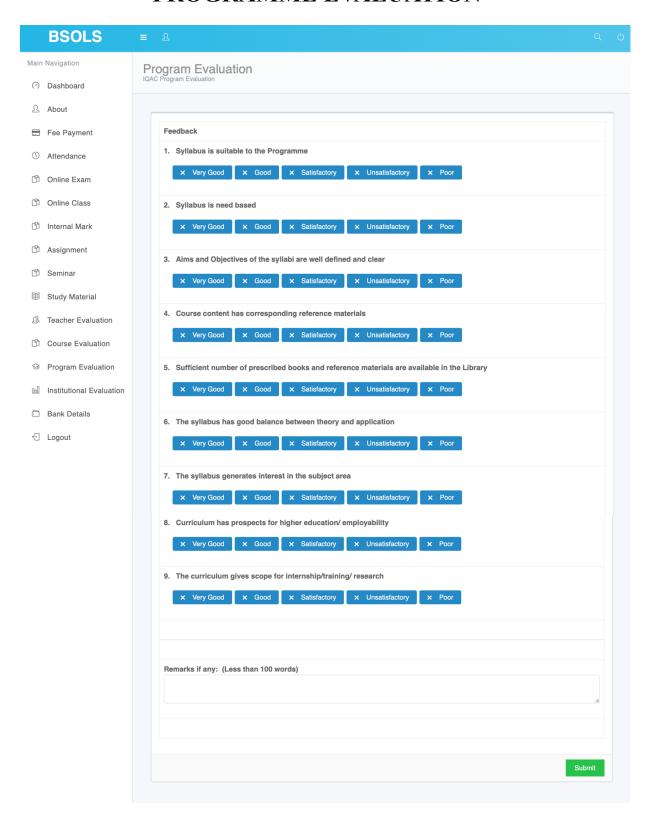
TEACHER EVALUATION



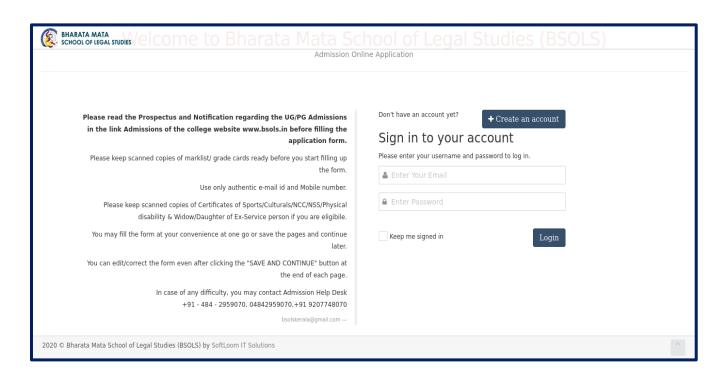
COURSE EVALUATION

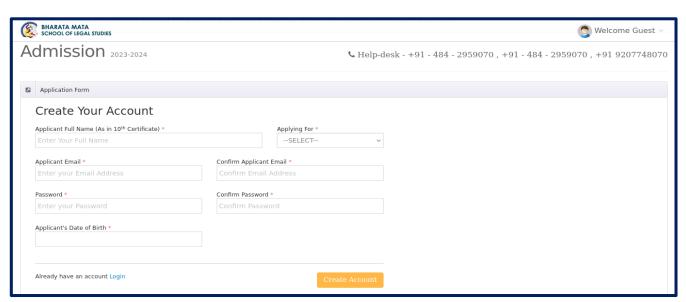


PROGRAMME EVALUATION

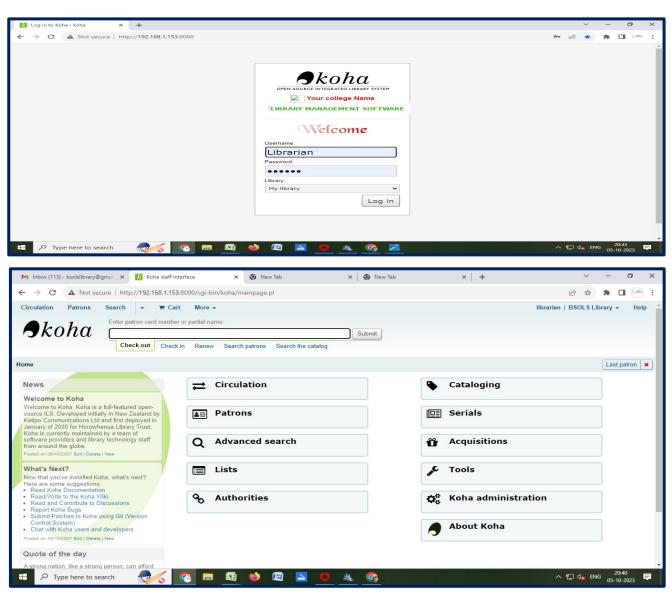


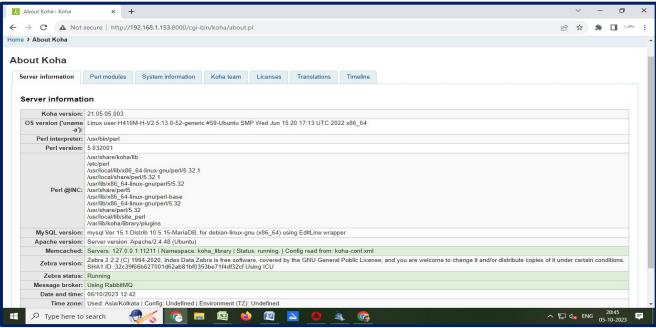
ADMISSION PORTAL



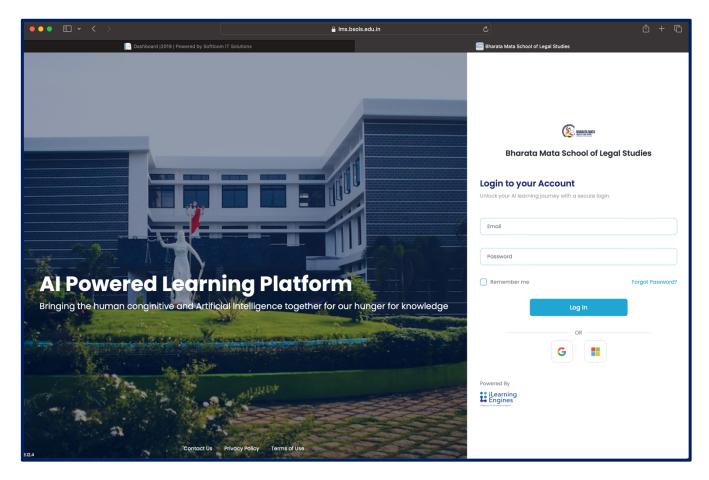


LIBRARY AUTOMATION

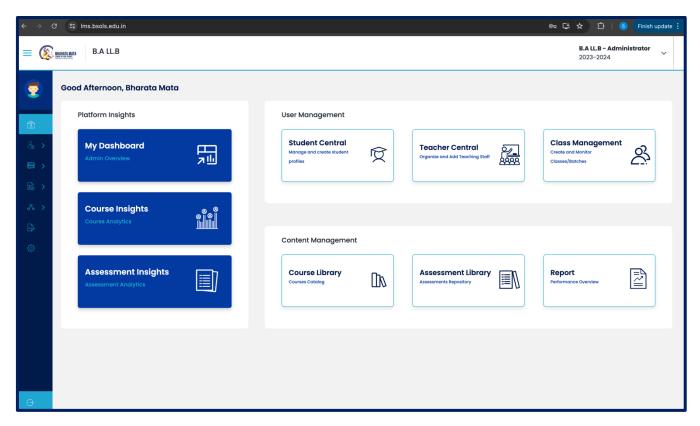




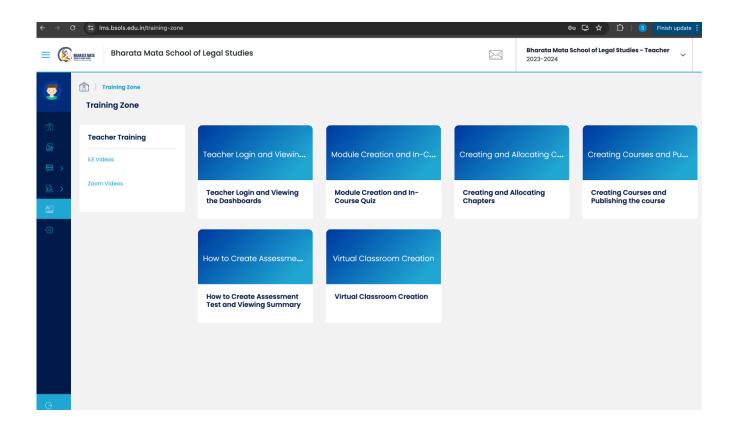
LMS LOGIN PAGE



DASHBOARD-ADMIN



TRAINING ZONE



DASHBOARD-STUDENT

