SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

BHARATA MATA SCHOOL OF LEGAL STUDIES

CHOONDY, ALUVA, ERNAKULAM-683112

683112

www.bsols.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Bharata Mata School of Legal Studies, Choondy, Aluva, **established in 2013** which is affiliated with **Mahatma Gandhi University**, is committed in nurturing and developing highly qualified legal professionals who are passionate about their field of study. It was established on 23-11-2012 under Bharata Mata College Educational Trust owned and managed by the Archdiocese of Ernakulam-Angamaly. Establishment of our college marks a significant milestone in the academic landscape of legal education in Kerala, serving as a beacon for aspiring legal professionals. The college maintains high standards of academic excellence and continues to produce graduates who make valuable contributions to the legal field with its strong commitment towards the society and Nation.

The college boasts exceptional physical infrastructure, creating an academic environment that fosters the holistic development of students. The college campus is adorned with a beautiful garden that creates a serene and pleasant atmosphere. The campus is spread over 5 acres with a built-up area of 12902 square Meters with 33 well-equipped classrooms and other convenient facilities includes a diverse range of extracurricular activities, and a dedicated team of faculty and staff who are committed to their academic and personal growth. By providing these convenient facilities, the law school strives to create a conducive learning environment that empowers students to excel academically and develop important life skills. The institute is co-educational and offers 4 UG and 3 PG programmes in Law. It is recognised by Government of Kerala and approved by Bar Council of India. The institution has been given minority status by Govt of Kerala. The institution is certified with **ISO 9001:2015**.

The campus is situated in Edathala Panchayat, in close proximity to Aluva City in Ernakulam District. It is conveniently located just 4 km from Aluva Railway Station, 5 km from the Metro Station, and 13 km from Cochin International Airport.

Vision

To create a legally conscious society, by providing quality education that is professionally competent and socially relevant so as to realize the constitutional goal of social, economic, and political justice thereby facilitating human rights to every man. Our vision is to primarily inculcate in everyone a spirit of high moral and human values with an abiding faith in God expressed in active concern for others.

Mission

Provide an educational environment where students can realize their full potential in their chosen discipline and attain quality education to face the challenges of the future.

Provide a variety of high quality programs at the undergraduate, postgraduate and doctorate levels for all specialization and disciplines.

Provide a dynamic, challenging and ethical environment for pursuing high quality teaching, learning, research,

and service across all the areas of knowledge, where students, faculty and other key constituents can interact, collaborate and partner with the global community for creation and dissemination of knowledge and transform lives of people through innovation and excellence in higher education.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Over the course of the last decade, the Bharata Mata School of Law has established itself as a leading institution in the field of legal education, boasting a distinguished and extensive heritage in this area.
- The location can be easily reached by both road and railway, allowing for convenient access to those traveling by either mode of transportation.
- ICT enabled campus with smart classrooms and Wi-Fi facilities
- E-governance through software named BSOLS Digital Management System.
- Proprietary BSOLS Learning Management system for the administration and delivery of various educational materials and resources.
- The students have access to a fitness centre that is equipped with top-of-the-line exercise equipment.
- There is a high demand ratio in admission.
- The largest law school in the state admits a considerable number of students each year.
- Employees and students have the opportunity to engage meaningfully in various clubs and committees, which allows them to actively contribute and participate in decision-making processes.
- There are numerous awards and scholarships available for students who demonstrate exceptional academic performance, leadership skills, and community involvement.
- Career guidance programmes to provide students with valuable assistance and support in navigating their academic pursuits.
- There are regular environmental promotion programs on campuses that aim to engage both students and staff members.
- The college campus is enhanced by beautiful gardens that contribute to the serene and shaded atmosphere of the area.
- Students with exceptional abilities in arts and sports, who have demonstrated their talents through remarkable achievements in University, State and National level.
- A harmonious and mutually beneficial relationship has been established between the management and stakeholders, characterized by open communication, collaboration, and a shared vision for the success of the organization.
- Trained counsellors are available to provide psychological support to students.
- The students, hailing from various regions of Kerala, come from diverse backgrounds and cultures, each possessing distinct religious beliefs.
- The library is equipped with digital resources including a wide selection of books, access to numerous e-journals and databases.
- Strong emphasis on engaging with the community and offering support and resources to those in need through outreach efforts.
- 5 Year LL.B honours degree includes the integration of various disciplines.

Institutional Weakness

- The College does not have a membership in the Academic bodies of the University, which makes it hard

for them to take part in curriculum planning and question paper preparation. This lack of representation poses challenges for the College in ensuring that their perspectives and ideas are taken into consideration during important decision-making processes within the University.

- Being a self-financed institution, we face constraints in funding due to limited support from the government and other funding sources.
- There are a limited number of government scholarships available for students who are in need of financial assistance.
- Inadequacy of revenue generated from fees compared to the amount spent to provide better quality of education.
- As a result of the strict policies implemented by the university, there have been restrictions placed on the initiation of Research Programmes.
- There is a shortage of both international students and students from other states.
- Lack of hostel services available to students.

Institutional Opportunity

- Collaboration with foreign universities on a global scale for students and faculty.
- Adoption of the Choice Based Credit System
- Mobilization of financial assistance from various funding agencies for Minor and Major Research Project.
- Setting up of a research centre .
- Increased number of Memorandums of Understanding (MOUs) signed with international institutions.
- Students from various states within the country, as well as from different countries will be encouraged to take admission.
- The institution has the capabilities and resources necessary to potentially evolve into an autonomous institution in the future.

Institutional Challenge

- Noncompliance from the university in conducting examinations as per schedule, and the subsequent delay in publishing results.
- There are certain limitations imposed on research guideship in self-financing colleges, that may hinder the opportunity to start Ph.D. programme.
- Credit transfer and other NEP recommendations are not possible because of the lack of unanimity in the syllabus for law program.
- The lack of experienced and qualified faculty members in the field of law has become a pressing issue for many educational institutions.
- Difficulties in obtaining financial support from government agencies to carry out academic and co-curricular/extra-curricular activities.
- One of the significant challenges that we face is securing financial support from government agencies to fund the various academic and co-curricular or extra-curricular activities that we want to carry out.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The focus of the college is to provide students with a broad and enriching educational experience that incorporates the University's curriculum as well as our unique vision and mission.
- BSOLS adopts transformative pedagogy to effectively deliver curriculum with the help of well-equipped academic and infrastructural set up.
- Curriculum delivery and enrichment practices and strategies are developed by IQAC and Academic & Curriculum development committee.
- Lesson plan, monitors diary, teachers diary, daily meeting, zero hour and extensive use of ICT technologies are the measures used for curriculum delivery and its monitoring.
- Digital Management System is used for academic administration.
- The institutional academic calendar provides the commencement and winding up of semesters, tentative dates of internal exams and various other academic activities.
- The college follows academic calender for internal evaluation and ensure the comprehensive assessment of student performance throughout the academic year.
- Through a thoughtfully planned timetable the institution effectively manages the allocation of sufficient time for each subject.
- Internal examination cell conducts centralized internal exams twice a semester, similar to the university exam pattern.
- The grievances related to the exam are carefully examined and corrective measures are taken.
- 7 courses has been designed to address the vital aspect of professional ethics across all streams of LL.B studies. 23 courses dealing Gender issues including gender specific legal provisions. 59 courses has direct or indirect inculcative effect on human values and 13 courses deals with environment & sustainability.
- Almost all the courses includes experiential learning through seminar courses, Moot Courts, court visits, ADR etc. All students are required to attend mandatory internship as per the regulations of Bar Council of India.
- The current number of add-on courses and certificate programs available is relatively low, measures are being taken to increase the number of these courses and thereby enhance and diversify the range of additional learning opportunities.
- At the conclusion of each semester, the college solicits feedback from various stakeholders regarding the curriculum and other related matters.

Teaching-learning and Evaluation

- Average Student Enrolment of last five years is 95%
- Percentage of seats filled against seats reserved for various categories (SC, ST, OBC etc.)as per applicable reservation policy during the last five years is 95%
- The institution prides itself on its dedication to employing effective and inclusive methods in order to accurately identify and meet the diverse needs of its students such as mentoring, Bridge courses, orientation classes, result analysis and remedial classes.
- Student full time teacher ratio is 29:1
- Promoting students centric methods such as experiential learning and participative learning through Moot Court, Case Study Method, Seminar Presentation, ADR- Role play, Lok Adalat, Internship, Court and chamber visit and pro-bono activities.
- We actively strive to promote a healthy and balanced gender ratio within our organization, recognizing the importance of diversity and equal representation of both men and women in all facets of our operations.
- The institution has implemented outcome-based education (OBE) with an automated system for OBE

Tracking.
- There is a well-structured and effective mechanism in place for mentoring students in academic subjects as well as addressing other psychological issues they may be facing.
- Percentage of full time teachers appointed against the number of sanctioned posts on latest completed academic year is 92%.
- Percentage of full time teachers with Ph. D. / LL.D during the last five years is 25%
- Average teaching experience of full time teachers is 8 years
- Percentage of full time teachers working in the institution throughout during the last five years is 85%
- The college has a well-defined mechanism for assessing and conducting internal and external examinations in a transparent and credible way. In college there is a student friendly mechanism to deal with the examination related grievances.
- The time table and date of examinations are communicated to the students in advance so as to give sufficient time for exam preparation.
- Pass percentage of Students during last five years is 63%.

Research, Innovations and Extension

- The College regularly hosts conferences, seminars, workshops and webinars that focus on new and emerging interdisciplinary areas. These events provide a platform for scholars and experts to share their expertise and insights, fostering collaboration and innovation in the academic community.
- The Legal Aid Clinic at the college operates in collaboration with District and Taluk legal service authorities and the local panchayat administration, provides free legal assistance to students and members of the community who are in need of help with legal issues.
- BSOLS places great importance on volunteering and giving back to the community as part of its Vision and mission to produce socially conscious and compassionate individuals. Outreach and extension activities are organized with the intention of raising awareness among students on various social and legal issues present within society.
- **Niyamodayam** conducts numerous legal awareness programmes in various panchayats and schools that have been identified as beneficiaries of such initiatives. In this program, students are participating as resource persons and volunteers.
- **Blood Donors Club** organizes blood donation drives and delivers blood to neighbouring hospitals as and when needed addressing the urgency for blood during medical emergencies.
- H-Cat, NSS and NCC plays a crucial role in organizing and executing various social service initiatives on behalf of the college. They aim to address the needs of the community and promote social welfare through collaborative efforts with other organizations and stakeholders.
- Numerous number of extension and outreach programs conducted by the institution through NSS/ NCC/Government and non-government bodies other clubs during the last five years.
- Students are actively involved in Lok Adalat /Para Legal Volunteering, where they contribute their time and efforts to provide legal assistance to underserved communities and individuals in need. They engage in various activities such as legal literacy classes, Adalat, Para Legal volunteering and other legal extension activities
- Number of functional MoUs / linkages with institutions in India is 13. Various programmes such as faculty exchange, Internship, Skill development and career orientation programs are conducted.

Infrastructure and Learning Resources

- The Institution covers an expansive area of 5 acres and is equipped with state-of-the-art facilities designed to provide students with the highest quality education possible.
- The lush green environment that encompasses the campus creates an ideal setting for educational pursuits and scholarly endeavours.
- The institution is equipped with a total of **30 classrooms**, along with **2 seminar hall** and **1 moot court hall** for various academic and professional activities.
- High-speed Internet, with 300 Mbps bandwidth, Wi-Fi hotspots and LAN connections.
- Wi-Fi enabled Library with 300 seating capacity with a conducive learning environment.
- The library boasts an extensive collection of legal books, providing a diverse range of Journals and E-Journals and is automated with the use of 'KOHA software. The library has an 'OPAC' service. It has an online database with MANUPATRA, NLIST & SCC Online. It has both reprographic services such as printing, scanning, and Xerox copy facilities.
- Institution places a strong emphasis on holistic development of students through cultural and sports activities. It provides dedicated facilities for cultural events including an air-conditioned Auditorium with a seating capacity of 750 and equipped with modern facilities including audio-visual systems for conducting seminars, conferences, guest lectures, and cultural events. Events and performances that go beyond the seating capacity of the auditorium can be seamlessly transitioned to and carried out on an open stage.
- Percentage of expenditure, excluding salary for infrastructure augmentation during last five years is 59.
- Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals and legal databases during the last five years 7.5 Lakhs.
- The college is fully equipped with necessary IT infrastructure for utilizing the possibilities of all types of resources and for enriching teaching learning process. The college regularly updates IT infrastructure with increasing the number of computers, printers, scanners, smart boards, LCD projectors etc.
- Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years is 10.
- All the infrastructure and technical facilities in BSOLS are in accordance with the prescribed standards.

Student Support and Progression

- The college provides a variety of capacity enhancement programmes aimed at improving students' personal and professional development. These programmes include soft skill development, career counselling, language and advocacy skills, health and hygiene, yoga use of technology in legal process etc.
- Due to the fact that the college is self-financing, there is a lower number of students who are able to receive scholarships in comparison to other institutions.
- The majority of the students in the college receive career counselling every year. As a part of the placement cell in our college, Vedhik IAS Academy which is an external training institution has been appointed to provide career development programs to the students frequently.
- BSOLS established a continuing program named Finishing school overseen by a team of highly experienced experts and mentors who possess extensive knowledge and expertise in the area of advocacy.
- The Moot Court Society exists as a dedicated organization within the academic community, focusing on providing opportunities for students to engage in simulated legal proceedings and enhance their practical legal skills. Society organizes Training sessions and Intra Moot Competitions.
- The Management Club provides opportunities for students to develop leadership skills, network with professionals, and enhance their understanding of management principles.

- The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases.
- Percentage of Students enrolled with State Bar council is above 70 %
- Percentage of students progressing to higher education during the last five years 11%
- Considerable number of students qualifying in All India Bar Examination yearly.
- The institution provides opportunities for students to actively participate and represent themselves in a diverse array of administrative, co-curricular, and extracurricular activities.
- The institution conducts organizes Sports competitions, Cultural competitions, Technical fest, academic fests and other events through active clubs and committees
- Institution has a registered alumni association that contributes significantly to the development of the institution.

Governance, Leadership and Management

- The college's vision and mission play a crucial role in shaping the direction of governance, leadership, and management within the institution. These guiding principles serve as a compass, informing decision-making processes and steering the college towards its desired outcomes and aspirations. Ultimately, the vision and mission act as foundational pillars that drive strategic initiatives and foster a cohesive and focused approach to achieving the college's overarching goals.
- The day-to-day academic operations are efficiently administered by a collaborative effort involving the Principal, Vice Principal, IQAC, Programme Coordinators, General Coordinators for UG and Class teachers together with faculty members.
- The strategic plan plays a crucial role in the institution as it serves as a roadmap for achieving long-term goals and objectives.
- The Internal Quality Assurance Cell plays a significant role in developing the institution's strategic plan. College typically develops comprehensive strategic plans that encompass both long-term goals and short-term objectives, outlining the vision for the future as well as the specific tactics and milestones to achieve success.
- Institution dedicated to uphold high standards in the governance and administration operations by to ensure effective and efficient management within the institution.
- Implemented e-governance in areas of operation such as Administration, Finance and Accounts, Student Admission and Support, Examination
- The institution considers the intellectual, professional, health, financial security and development of our staff through various welfare measures.
- Percentage of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the last five years is 23.
- The institute implements a range of strategies and techniques aimed at assessing and enhancing the performance of the teaching staff in order to ensure effective appraisal.
- Institution conducts both internal and external financial audits as essential practices to uphold the financial accuracy and integrity of the Institution.
- Funds / Grants received from non-government bodies, individuals, philanthropes during the last five years is 48 Lakhs.
- Internal Quality Assurance Cell was established in 2019 with the primary objective of promoting a high quality education environment and improvement in academic and extracurricular activities within the institution.

Institutional Values and Best Practices

- Gender equity measures have been implemented on the campus to ensure fairness and equal opportunities for individuals of all genders.
- The Institution has facilities for alternate sources of energy and energy conservation measures such as Solar energy, Biogas plant, Wheeling to the Grid , Use of LED bulbs/ power efficient equipment
- Bharata Mata school of legal studies follows the motto "Let's go green and keep our campus clean" and measures for Solid ,liquid and e-waste management.
- Water conservation facilities such as Rain water harvesting, Borewell and open well recharging , waste water recycling, maintenance of waterbodies and construction of tanks and bunds etc.
- The green campus initiative of college encompasses a variety of sustainable practices aimed at promoting environmental consciousness within the campus community.
- The campus is adorned with a beautiful garden that boasts a wide variety of trees and plants, creating a serene and relaxing atmosphere that is perfect for both students and visitors to enjoy alike.
- In order to maintain the campus as plastic-free, students and staffs are advised to avoid the use of various banned plastic materials.
- To protect the greenery in the campus area, vehicle entry is restricted, and warning lines have been strategically placed to ensure that this policy is followed.
- Quality audits on environment and energy are regularly undertaken by the institution
- Emphasis on green campus initiatives and Beyond the campus environmental promotion and sustainability activities.
- Institution has Differently-abled (Divyangjan) friendly, barrier free environment such as Built in environment with ramps/lifts for easy access to classrooms, Divyangjan friendly washrooms, Signage, lights, display boards and signposts, Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipments.
- Hosting cultural fairs or events showcasing different traditions, music, dance, Art and literature.
- The institution placed a strong emphasis on ensuring that both students and employees understood and abided by their constitutional obligations.
- Institution has a prescribed code of conduct for students, teachers, administrators and other staff
- **Best Practice: I : H-CAT "Holistic Change Agent Team Movement"**
- **Best Practice II : Transparency in academic data management**
- **Institutional Distinctiveness : "Niyamodayam"-Legal literacy for all**

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BHARATA MATA SCHOOL OF LEGAL STUDIES
Address	Choondy, Aluva, Ernakulam-683112
City	ALUVA
State	Kerala
Pin	683112
Website	www.bsols.edu.in

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes MINORITY.pdf
If Yes, Specify minority status	
Religious	Yes
Linguistic	
Any Other	

| Establishment Details |

State	University name	Document
Kerala	Mahatma Gandhi University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
BCI	View Document	07-09-2023	12	Validity is for one year and renewed every year

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Choondy, Aluva, Ernakulam-683112	Rural	5	12902

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom LLB, Law,Hons	60	XII	English	60	58
UG	BA LLB,Law,Hons	60	XII	English	60	59
UG	LLB,Law,Law	36	Any Degree	English	60	60
UG	BBA LLB,Law,Hons	60	XII	English	120	116
PG	LLM,Law,Commercial Law	24	LL.B Degree	English	15	13
PG	LLM,Law,Criminal Law	24	LL.B Degree	English	15	12
PG	LLM,Law,Maritime Law	24	LL.B Degree	English	15	14

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	2				1				48			
Recruited	0	2	0	2	0	1	0	1	13	33	0	46
Yet to Recruit	0				0				2			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				33
Recruited	12	21	0	33
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	2	0	0	1	0	3	7	0	13
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	10	26	0	36
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	1	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	113	0	0	0	113
	Female	181	0	0	0	181
	Others	0	0	0	0	0
PG	Male	12	0	0	0	12
	Female	25	2	0	0	27
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	6	3	5	1
	Female	10	10	9	9
	Others	0	0	0	0
ST	Male	0	1	1	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	30	20	34	1
	Female	51	63	43	6
	Others	0	0	0	0
General	Male	31	46	56	48
	Female	74	91	61	68
	Others	0	0	0	0
Others	Male	18	17	24	32
	Female	49	30	29	65
	Others	0	0	0	0
Total		269	281	262	230

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	National Education Policy of India is designed to bring about significant improvements in the education sector to benefit the future generations of the country. The national educational policy involves the implementation of both multidisciplinary and interdisciplinary approaches in order to provide a well-rounded and comprehensive learning experience for students. For the achievement of holistic development, students should aim to excel in a diverse range of fields, including professional, technical, and intellectual areas. This multidimensional approach to learning not only enhances students' skills and knowledge but also nurtures their personal growth and well-being.

	Bharata Mata School of Legal studies offering 4 UG and 3 PG Programmes. Our five year Integrated programmes that is BA LL.B(Hons.), B.Com LL.B(Hons.), BBA LL.B(Hons.) are interdisciplinary/multidisciplinary Programmes and includes Political Science, History, Economics, Language studies, Commerce and Management subjects. We are conducting Certificate courses and Interdisciplinary seminars, workshop and conferences. We are always promoting students participation in various activities that enhances their knowledge in legal subjects as well as non-legal subjects. We are planning to start new integrated LL.B Courses such as BSW LL.B, B.Sc. Forensic Science LL.B etc.
2. Academic bank of credits (ABC):	This initiative serves as a digital repository, housing the academic credits earned by students throughout their educational journey. By providing a seamless platform, ABC facilitates smooth transitions between educational institutions, granting students convenient access to their academic achievements while ensuring their authenticity and secure storage. ABC system enables students to transfer or redeem earned credits from one institution to another, subject to their explicit consent. Bharata Mata School of Legal Studies currently following the system in line with the rules and regulations framed by Mahatma Gandhi University and Bar Council of India therefore we cannot independently adopt the ABC. However we are always ready to cop up with any changes that may be implemented in the future. We are actively working on creating the necessary systems to enable academic credit transfer and accumulation.
3. Skill development:	The college has implemented various initiatives focused on enhancing and developing students' skills. These skill development programs are designed to provide students with the necessary tools and resources to succeed in their academic and professional endeavours. By participating in these initiatives, students have the opportunity to further their knowledge, improve their technical and soft skills, and prepare them for future career opportunities. The college believes that investing in skill development is crucial for students' overall growth and success, and is committed to providing a supportive environment for students to enhance their skills and reach their full potential. The majority of

02-07-2025 03:36:00

	the students in the college receive career counselling every year. As a part of the placement cell in our college, Vedhik IAS Academy which is an external training institution has been appointed to provide career development programs to the students frequently. They ensure that the students receive training in personality development, interview techniques, leadership skills and communication skills. Also, they have incorporated stress relief and confidence boosting activities through counselling. The Career Guidance and Placement cell organized training programmes on interview skills, recent trends in career opportunities, and training programmes on upgradation of soft-skills. BSOLS established a continuing program named finishing school overseen by a team of highly experienced experts and mentors who possess extensive knowledge and expertise in the area of advocacy. Developing advocacy skills is the most significant objectives of Finishing School. It has been designed as a brief but comprehensive course to transform successful law graduates into efficient, effective and confident advocates, by imparting them with the practical skills. The Management Club provides opportunities for students to develop leadership skills, network with professionals, and enhance their understanding of management principles. Through a variety of events, workshops, and guest speakers, members of the club can gain valuable insights into the world of business and prepare themselves for successful careers in management. Bharata Mata ADR International (BADRI) focuses on educating individuals on different forms of ADR, such as mediation and arbitration, as well as providing training and resources for those interested in becoming ADR practitioners.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Lawyers play a vital role in upholding unity in the diverse society of India. They serve as the guardians of legal justice and equality, ensuring that all individuals, regardless of their backgrounds or beliefs, are treated fairly under the law. Through their diligent advocacy and legal expertise, lawyers work towards fostering a harmonious coexistence among the diverse communities that make up the vibrant tapestry of Indian society. As a prestigious law college dedicated in shaping the legal minds of tomorrow, we hold a steadfast belief in the

	importance of instilling the constitutional principles of cultural and linguistic harmony within our students. This belief is ingrained in our teachings and is evident in our curriculum, which strives to promote diversity, inclusivity, and respect for all cultures and languages. We understand the importance of fostering a sense of unity and understanding among our future legal professionals, and we are committed to instilling these values in each and every one of our students. The law course offers ample opportunities for students to engage in insightful discussions on the rich Indian knowledge system, exploring key course topics such as the Legal and constitutional history of India, the Ancient Indian Legal System, and the intersection of Law with social transformation. The curriculum includes the integration of two Indian languages, namely Malayalam and Hindi, in addition to English. College fosters the incorporation of Indian knowledge and languages through a diverse array of co-curricular and extracurricular activities, which serve to enrich the overall educational experience and support the cultural heritage of the students.
5. Focus on Outcome based education (OBE):	Outcome Based Education is an educational framework that places emphasis on the desired outcomes and achievements of students through a structured approach. It is a structured approach that prioritises the desired results of education, rather than simply focusing on the process of teaching and learning. Through this framework, educators identify the desired outcomes for students and then design instruction and assessments to ensure that these outcomes are achieved. By focusing on outcomes and student achievement, Outcome Based Education aims to enhance the effectiveness and relevance of education for all learners. HEI following an automated system for the integration of outcome-based education. By utilizing this technology, HEI can streamline the process of aligning curriculum goals with desired learning outcomes, allowing for more efficient and effective assessment of student success. This system can also provide valuable data and insights into student performance, This ultimately helps educators track student achievement more effectively and make data-driven decisions to improve teaching and learning outcomes. The institution offers 4 UG and 3 PG programmes

	comprising 228 courses inclusive of substantive, procedural and practical aspects of law. The institution has self-designed the programme outcomes, course objectives and course outcomes keeping in view the syllabus and vision and mission of the institution. The programme has well-defined programme outcomes, the outcomes are course specific as well as cover moral, social and environmental objectives of each course. The PO's pertain to theoretical knowledge, understanding of the subject, application of legal concepts, logical thinking and attitudinal skills, lawyering skills and professional ethics and responsibilities. The programme outcomes and Course outcomes are displayed on the institute website. The same are shared via ERP and learning management systems with all students. The faculty designs course delivery in alignment with the CO's -PO's in which contemporary aspects of the subject are added to synchronise it with current developments in that subject.
6. Distance education/online education:	HEI has ample IT infrastructure for conducting teaching learning through online mode. During the COVID-19 pandemic, HEI resorted online teaching and learning system in order to adapt to the challenges presented by the global health crisis. Google enterprise applications such as Meet, classrooms has played a crucial role in enabling quality online education by serving as a robust and efficient learning management system. Through its presence, students and educators are able to seamlessly interact, collaborate, and access resources, leading to a more enriched and engaging online learning experience. The faculty, staff and students were trained in the use of many online portals like WEBEX and Zoom. The internal exam assessments are all in the online mode and are conducted through Google Classroom. Following the COVID-19 pandemic, we have consistently embraced the use of technology for e-learning purposes. Moreover, we have taken the initiative to transition to our very own Learning Management System, which boasts enhanced capabilities and features to cater to our evolving educational needs. Utilising this proprietary learning management system, we are able to deliver a comprehensive online educational experience that incorporates both live interactive sessions and access

	to recorded video content. The library is equipped with a variety of facilities that cater to the needs of students, including access to e-journals and remote access of resources to facilitate online learning.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	ELC is functional in the college and representative in character as per the directions of Election Commission of India. Student ordinator and faculty co-ordinator were appointed with other elected office bearers
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	College has conducted awareness drive on voter registration in neighbourhood community. Our student volunteers also assisted District Election Administration in conduct of Poll, Voter awareness campaigns, enhancing the participation of under privileged sections of society especially disabled persons and senior citizens.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	College conducted surveys and awareness drives on electoral literacy and electoral rights.These awareness campaigns emphasised the crucial importance of actively participating in the electoral process.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The college has successfully implemented measures to enrol the students in the ELC. Through well-executed awareness drives, seminars and meetings, the importance of participating in the electoral process has been emphasised to students with utmost confidence and conviction.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years.

2022-23	2021-22	2020-21	2019-20	2018-19
1266	1227	1093	921	733
File Description			Document	
Institutional data in the prescribed format			View Document	

1.2

Number of outgoing/ final year students year wise during the last five years.

2022-23	2021-22	2020-21	2019-20	2018-19
255	228	140	94	45
File Description			Document	
Institutional data in the prescribed format			View Document	

2 Teachers

2.1

Number of full time teachers year wise during the last five years.

2022-23	2021-22	2020-21	2019-20	2018-19
44	38	35	22	20
File Description			Document	
Institutional data in the prescribed format			View Document	

2.2

Consolidated number of Full time teachers worked in the institution during last five years (without repeat count).

Response: 56

File Description	Document
Institutional data in the prescribed format	View Document

3 Institution

3.1

Total expenditure excluding salary year wise during the last five years (INR in lakhs).

2022-23	2021-22	2020-21	2019-20	2018-19
434.63	220.8	512.93	183.79	356.74

File Description	Document
Institutional data in the prescribed format	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum delivery through a well planned and documented process.

Response:

Bharata Mata School of Legal Studies, located in Aluva, is an esteemed educational institution affiliated with the renowned Mahatma Gandhi University. Combining the University curriculum with our vision and mission, college aims to offer a comprehensive and well-rounded educational experience. Through this integration, BSOLS strives to provide an enriching academic experience that not only meets the rigorous standards set by the university but also aligns with the overarching goals and aspirations. As students are exposed to classroom teaching, maximum effort is taken to strengthen the effective delivery of the curriculum. BSOLS adopts transformative pedagogy to effectively deliver curriculum with the help of well-equipped accessible library, up to date administrative, academic and infrastructural set up.

MODALITIES ADOPTED

The institution utilizes a variety of approaches to successfully deliver the curriculum, as evidenced by the implementation of the following measures.

- The college academic and curriculum committee, with the assistance of the IQAC, develops curriculum delivery and enrichment practices and strategies.
- The students are communicated with the syllabus of various programmes, POs, PSOs, COs as well as the rules and guidelines of internal assessment and external examination.
- At the onset of every semester, the faculties prepare a comprehensive and well-organized lesson plan to ensure the smooth and effective delivery of curriculum.
- The faculties and monitors diligently maintain teacher's diary and the monitor's diary respectively in order to closely monitor and oversee the academic progress.
- In order to ensure effective communication and collaboration among the faculty members, a daily meeting is conducted.
- Every morning the dedicated class teacher and the eager students assemble harmoniously, relishing in the essence of unity and camaraderie, as they partake in a captivating and illuminating 15-minute meeting referred to as 'Zero hour'
- For the effective delivery of their subjects, faculties incorporate the utilization of ICT-based course materials into their teaching methodologies.
- Effective implementation of innovative teaching methods such as team teaching, seminar presentations, video presentations, role play etc.
- DMS is used to record and monitor the attendance percentage and internal marks of students.
- Orientation programmes are conducted for the first year students with the aim of equipping them with comprehensive knowledge on various aspects of the curriculum.
- Students are encouraged to participate in conferences, seminars, workshops, and present research papers to enrich their academic knowledge.

- The college offers a wide range of add on courses and certificate programs, which serve to enhance and supplement the curriculum.
- Students are provided with academic content through a variety of platforms, including BSOLS LMS, Google Classrooms, WebEx etc.
- The PTA holds meetings every semester to evaluate the academic and curricular progress of the students.
- Student's performance evaluation through Mentor–Mentee system periodically.
- Specific focus and dedicated effort are directed towards individuals who may require additional support and assistance due to their slower learning pace.
- At the conclusion of academic year, college collects student feedback and observations regarding their educational experience.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2

The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation(CIE).

Response:

The institution's academic calendar has been prepared in accordance with the academic calendar published by the university with which it is affiliated. The annual academic plan is developed by the College Academic and Curriculum committee in collaboration with IQAC. There are several measures implemented in order to guarantee adherence to the academic calendar are as follows;

- The commencement and conclusion of the semesters, as well as the holidays in between, are diligently followed according to the designated academic calendar, ensuring that all observances and breaks are duly acknowledged and adhered to.
- The institutional academic calendar provides the tentative dates for the commencement of internal exams and various other academic activities.
- The co-curricular and extra-curricular activities in the campus are thoughtfully planned and organized in a manner that ensures they do not disrupt or have any negative impact on the academic calendar. All the clubs, committees, and cells that operate within the campus align their activities and events with the academic calendar.
- In the beginning of the academic year, academic calendar is distributed to both students and teachers in order to ensure that they are aware of the schedule and can adequately prepare for the upcoming events.
- The class timetable in the institution plays a crucial role in guiding the delivery and overall flow of the curriculum on a day-to-day basis. This timetable is thoughtfully prepared, taking into consideration the academic calendar of the institution to ensure a seamless transition between different subjects and activities. By strategically mapping out the schedule, the institution

effectively manages the allocation of time for each subject, allowing students and teachers to effectively plan and prepare for engaging and enriching educational experiences.

Continuous Internal Evaluation

The college follows a strict academic calendar for implementing internal evaluation and ensure the comprehensive assessment of student performance throughout the academic year. This adherence to a stringent schedule allows for the timely evaluation of students' progress, enabling the identification of areas of improvement and the provision of necessary support and guidance. By following this structured academic calendar, the college promotes a consistent and fair assessment process, fostering an environment of academic excellence and accountability among both students and faculty members.

- The internal examination cell conducts centralized internal exams twice a semester, similar to the university exam pattern and timely evaluation of answer scripts.
- Internal Exams are carefully structured to assess the students' knowledge and skills. Additionally, the examination cell ensures that the evaluation of the answer scripts is carried out promptly and efficiently, enabling timely feedback for the students.
- The Internal Examination Cell distributes circulars regarding the commencement of examinations in accordance with the tentative dates outlined in the calendar.
- The declaration of results will be facilitated through the use of the DMS and will be done within the specified time frame as prescribed by the appropriate authorities.
- The completion of seminars, assignments, projects, and internships within stipulated time frames.
- The grievances related to the exam are carefully examined and corrective measures are taken to ensure that proper systems are in place for ongoing assessment.
- By conducting regular audits, the IQAC can effectively identify any areas of improvement, address any shortcomings or weaknesses, and ensure that the education provided meets the desired standards and benchmarks.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of elective/options courses offered by the institution during followed during last five years.

Response: 15

File Description	Document
Subsequent Academic Council meeting extracts endorsing the decision of BOS	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Minutes of Board of Studies meeting clearly specifying details of eletive/option courses with course content	View Document
Institutional data in the prescribed format (data template)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, constitutional and Human Values, Environment &Sustainability and other value framework enshrined in Sustainable Development goals into the Curriculum.

Response:

The curriculum has been meticulously crafted by the Affiliating University so as to aligns perfectly with the rigorous guidelines set forth by the BCI. The nature of a law curriculum is such that it encompasses and addresses a wide array of cross-cutting matters that have a direct impact on our lives in a multitude of ways on a daily basis. Besides this, college is actively and wholeheartedly devoting efforts towards the integration of crucial cross-cutting issues especially which spread over gender sensitivity, environmental consciousness and sustainable development, fostering the development of fundamental human values and the cultivation of professional ethics into curriculum implementation. In order to supplement the curriculum delivery college adopts various other methods such as organising workshops, seminars etc. on Women's Rights, Human Rights of the Vulnerable sections of the society, Special Lectures on environmental issues and Seminars on gender related issues.

- A comprehensive curriculum consisting of a total of 8 courses has been designed to address the vital aspect of professional ethics across all streams of LL.B studies. These courses cover a wide range of topics including but not limited to the Advocates Act, Contempt of Court Act, and Business Ethics specifically tailored for BBA LL.B students. Additionally, the curriculum also includes an extensive module on Research Methodology, equipping students with the necessary skills and knowledge to conduct rigorous and effective research in their respective fields of legal study.
- 23 courses dealing Gender issues including gender specific legal provisions such as Women's rights under personal law, Special provisions for women under Indian Constitution, Maternity Benefits Act, Labour welfare legislations, .

- 59 courses has direct or indirect inculcative effect on human values
- 13 courses deals with environment & sustainability or other value framework enshrined in Sustainable Development goals.

File Description	Document
Upload the list and description of the courses which address the Gender, Environment and Sustainability, Constitutional and Human Values and Professional Ethics in the Curriculum	View Document
Any additional information	View Document

1.3.2

Percentage of courses that include experiential learning through Moot Courts, seminar courses, Court visits, Arbitration/Mediation/Client Counseling   Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms/NGOs/Judicial Clerkships etc., during last five years.

Response: 97.71

1.3.2.1 *Number of courses that include experiential learning through project Moot Courts, Court visits, Arbitration/Mediation/Client Counseling   Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms//NGOs/Judicial Clerkships etc., year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
221	206	206	174	174

1.3.2.2 *Number of Courses offered across all programs year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
228	211	211	177	177

File Description	Document
Minutes of Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting.	View Document
List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.	View Document
Institutional data in the prescribed format (data template)	View Document

1.3.3

Percentage of students undertaking Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year).

Response: 48.74

1.3.3.1 *Number of students undertaking Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc., during the latest completed academic year.*

Response: 617

File Description	Document
Sample Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead.	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Program and course contents that specifies components mentioned in metric 1.3.3 as approved by BOS	View Document
Institutional data in the prescribed format (data template)	View Document

1.3.4

Number of certificate / value-added courses / Diploma Programmes offered by the institutions and online courses of MOOCs, SWAYAM / e_Pathshala/ NPTEL and other recognized platforms(without repeat count)where the students of the institution have enrolled and successfully completed during the last five years.

Response: 6

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	View Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format (data template)	View Document
Evidence of course completion, like course completion certificate etc.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.4 Feedback System

1.4.1

Structured feedback for curriculum and its transactions is regularly obtained from stakeholders like Students, Teachers, Law firms, Judges, Sr. Counsels, Employers, Alumni, Civil Societies, Academic peers etc., and Feedback processes of the institution may be classified as follows:-

Response: A. Feedback collected, analysed, action taken & communicated to relevant body and feedback hosted on the institutional website

File Description	Document
Institutional data in the prescribed format (data template)	View Document
Feedback analysis report submitted to appropriate committee/bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis and its report to appropriate committee/bodies	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 94.68

2.1.1.1 *Number of students admitted year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
273	285	271	235	234

2.1.1.2 *Number of sanctioned seats year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
303	294	294	240	240

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Institutional data in the prescribed format (data template)	View Document
Document relating to sanction of intake as approved by competent authority of the affiliating University	View Document
Admission extract signed by the competent authority (only fresh admissions to be considered)	View Document

2.1.2

Percentage of seats filled against seats reserved for various categories (SC, ST, OBC etc.)as per applicable reservation policy during the last five years (exclusive of supernumerary seats).

Response: 94.85

2.1.2.1 *Number of actual students admitted from the reserved categories year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
55	56	54	46	47

2.1.2.2 *Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
61	58	58	48	48

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Institutional data in the prescribed format (data template)	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of the letter issued by the State govt. or Central Government Indicating the reserved categories(SC, ST, OBC, Divyangjan, etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Catering to Student Diversity

2.2.1

The institution recognises multiple intelligences of students and creates policies and programs for all kinds of learners. The institution assesses the learning levels of the students and organises special Programmes /policies for different levels of learners.

Response:

Students are granted admission to BSOLS through a carefully designed process. Students chosen for selection come from a variety of locations, including both rural and urban areas, as well as local and statewide, in order to ensure a diverse and varied group of students are chosen for the program. The presence of a natural gap between them can be attributed to certain underlying factors or circumstances that are responsible for creating a difference in learning levels. This issue will be thoroughly addressed and effectively resolved through the implementation of a well-crafted mechanism.

The following measures have been effectively chosen with the aim of addressing and reducing the impact resulting from the aforementioned issues.

Pre-admission Test and group discussion: Students who wish to gain admission to BSOLS are mandated to undertake and successfully clear an entrance examination that assesses their academic, mental, legal aptitude and potential.

Upon completion of the entrance exam, shortlisted students will be instructed to partake in a group discussion session, which will primarily center around meticulously chosen topics.

Orientation:

For fresher the orientation Programme is conducted, that includes:

- Teaching/learning/evaluation systems, College/University disciplinary norms.
- Academic policy and different Grievance-Redressal processes,
- Motivational talks.

For other students

- Career orientation and skill enhancement.
- Placement and internship opportunities available

Universal Human Values: The course is designed to assist students in expanding their understanding of the world in a comprehensive and humanized manner, emphasizing empathy and a broader perspective on global issues. A self-reflective, explorational methodology is adopted.

Baseline Tests and Bridge Courses: Baseline tests are conducted to assess the need of the student. Accordingly, bridge courses are conducted for the new entrants to provide meaningful transition to the core, domain and skill courses.

Mentoring: Faculty mentors are allotted to students. Mentoring is done routinely once a week. Each student is tracked through mentoring report and special intervention is made for critical students with the support of their parents and experts.

Result analysis: The results of each semester are meticulously analyzed in order to ascertain the effectiveness of classes, as well as the progress of students with varying learning levels.

Remedial Class: The College regularly conducts remedial classes for slow learners. The institution identifies the slow learners based on the results and special attention is given to those students to improve their performance.

E-materials: E-materials are made available at BSOLS library for all students.

Student Seminars: New vistas of knowledge is explored by advanced learners through seminars and webinars.

Competitions : Legal Quiz, debates, Judgment writing, Best Manager, Reading, essay writing, Moot and ADR competitions. College has formed different clubs for this purpose.

Training & Coaching: Specialized Coaching for Communication, career guidance, skill enhancement and other competitive examinations are also provided.

Finishing School: The intensive short-term course provides training on various aspects of practicing/corporate placement which are not included in the curriculum. Main objective is to make our graduates profession ready by providing them a balanced set of professional, and technical skills.

Awards and Trophies for the toppers of each programme

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2

Student- Full time teacher ratio Data requirement:

- ***Total number of Students enrolled in the Institution.***
- ***Total number of full time teachers in the Institution.***

Response: 28.77

File Description	Document
List showing the number of students in each of the programs for the latest completed academic year across all semesters	View Document
Certified list of full time teachers along with the departmental affiliation in the latest completed academic year.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning, peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experience and teachers use ICT-enabled tools including online resources for effective teaching learning process.

Response:

In order to enhance students' engagement in classrooms, the faculty has implemented various innovative teaching and learning methods. These methods consist of encouraging students to give class presentations, Role plays, Moot Court, Internship, Project works and incorporating case studies into the curriculum. These initiatives aim to promote active participation among students, foster their critical thinking and problem-solving skills, and provide them with real-life scenarios to analyse and discuss. By embracing these diverse pedagogical approaches, the faculty strives to create an interactive and dynamic learning environment that encourages students to become active contributors to their own education.

The law school prides itself in its dedication to the training of future lawyers, placing a profound emphasis on practical learning. In order to prioritize student-centred education, a diverse range of effective methodologies and approaches have been implemented. These techniques aim to create an environment that places the needs and interests of the students at the forefront of the educational process. This inclusive approach encompasses a plethora of strategies as follows.

Experiential Learning:

- Moot Court:
- Case Study Method
- Seminar Presentation.
- ADR- Role play
- Lok Adalat
- Internship

Internship: Students enrolled in the 5 year LL. B and 3 year LL.B course are obligated to fulfil a rigorous internship spanning a duration of 20 weeks and 12 weeks respectively, as per the guidelines established by Bar Council of India. These regulatory stipulations, which fall under the purview of the Rules of Legal Education articulated by the Bar Council, reflect the paramount importance placed on practical exposure and application of legal principles, thereby bolstering the comprehensive education received by aspiring legal professionals.

Court and Chamber visit

Pre-trial proceedings: Each student is required to observe the process of document preparation and court paper drafting by the Advocate, as well as familiarize themselves with the procedure for filling the suit or petition.

Observance of trial: As part of their academic curriculum, it is required for every student to make compulsory visits to the court and actively participate in observing two legal proceedings, encompassing

both civil and criminal cases, within the final two to three years of their respective program.

Attending client interview: Each student will observe two interviewing sessions of the clients at the Layers office/legal Aid office and record the proceedings in a diary.

Pro Bono Activities:

Legal Aid- At the institution, students are provided with the valuable opportunity to acquire practical experience in their field through the legal aid clinic that operates in collaboration with both the Taluk & District Legal Service Authority. Students can gain practical experience in the field through the legal aid clinic that the institution operates.

Niyamodayam- Our institution conducts numerous outreach programmes for legal awareness in identified panchayats as part of Niyamodayam. Furthermore, we also arrange street plays to enhance public engagement and understanding of legal matters.

Participative Learning – Social Outreach Programmes, Participation in Cells and Club, Research Activities, Trainings, Workshops and Seminars

Peer learning and team learning: Teaching practical**,** Group project, Moot Court/ADR Competitions

File Description	Document
Upload any additional information	View Document

2.3.2

The institution adopts effective schemes for mentoring students through teacher mentors and student mentors to address academics and student-psychological issues.

Response:

In Bharata Mata School of Legal Studies, there is a well-structured and effective mechanism in place for mentoring students in academic subjects as well as addressing other psychological issues they may be facing. These programs are designed to help students build confidence, improve their academic performance, and develop important skills for their future careers. Additionally, mentors can help students navigate the academic and personal obstacles they encounter during their education.

There are three different levels of mentorship offered to students.

1. Mentoring by teachers through Mentoring Cell
2. Mentoring by students through 'H Cat'
3. Mentoring by professional counsellors through 'UNNATHI'

These three distinct ways of mentoring include one-on-one meetings with a dedicated mentor, group sessions where students can discuss challenges and strategies for success, as well as online resources and tools to support their learning journey.

Mentoring by Teachers

The establishment of a strong and nurturing relationship between teachers and students is an integral component for encouraging personal and academic growth among students. This relationship serves as a valuable resource for students to receive guidance, support, and advice from experienced teachers, helping them navigate the challenges of their academic journey and prepare for future career opportunities in the field of law. BSOLS recognizes the importance of fostering a strong mentorship program to help students develop the necessary skills and knowledge. The Mentoring Cell of BSOLS is responsible for assigning mentors and allocating mentees. Cell provides guidance, assistance, and support to teachers in the form of Training programmes and workshops. Mentees benefit greatly from the personalized support and guidance provided by their mentors, who offer valuable insights and assistance that are instrumental in helping mentees achieve their goals and thrive in both their personal and professional pursuits. By utilizing institutional software, the process of tracking records and maintaining mentor relationships can be significantly streamlined, providing a more efficient and effective method for managing. This software provides a centralized platform that allows users to easily input, access, and update information related to records and mentor engagements.

Mentoring by students

To instill values in students through a variety of activities, BSOLS has developed a team known as H CAT. The team is dedicated to promoting the importance of values such as leadership, empathy, and integrity among students in order to help them develop into well-rounded individuals. Student mentors/counselors are selected from the members of H CAT.

Mentoring by professional counsellors

By partnering with experienced professionals, BSOLS ensures that students have access to the guidance and resources they need to thrive academically and personally. These counselors offer individualized support and guidance in a safe and confidential setting, where students can receive the necessary help to address their emotional well-being. The institutional organization UNNATHI ensures that a dedicated group of counselors are assigned to provide support and guidance to students.

File Description	Document
Upload any additional information	View Document
List of Active mentors	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full time teachers appointed against the number of sanctioned posts.

Response: 91.67

2.4.1.1 *Number of Sanctioned Posts as on latest completed academic year.*

Response: 48

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts).	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with Ph. D. / LL.D during the last five years.

(consider only highest degree for count)

Response: 25

2.4.2.1 *Number of full time teachers with Ph.D./LL.D during the last five years.*

Response: 14

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
List of faculty having Ph.D./LLD with particulars of the degree awarding university, subject and the year of award per academic year.	View Document
Institutional data in the prescribed format (data template)	View Document
Copies of Ph.D./LLD awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.3

Average teaching experience of full time teachers (Data for the latest completed academic year in number of years).

Response: 8.11

2.4.3.1 **Total experience of full-time teachers**

Response: 357

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Institutional data in the prescribed format (data template)	View Document

2.4.4

Percentage of full time teachers working in the institution throughout during the last five years.

Response: 30.36

2.4.4.1 *Number of full time teachers worked in the institution throughout during the last five years:*

Response: 17

File Description	Document
Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.3)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation along with prevalence of mechanisms to deal with internal exam related grievances which is transparent and time-bound.

Response:

The college has a well-defined mechanism for assessing and conducting internal and external examinations in a transparent and credible way. In college there is a student friendly mechanism to deal with the examination related grievances. The mechanism is arranged in such a way to ensure transparency and efficiency.

- Students' performance is assessed on the basis parameters like attendance, assignment, seminars and internal examinations.
- Students have to come across two types of examination, 1) external examination conducted by the university 2) Internal examination by the college.
- As the time table and date of examinations are communicated to the students in advance, the students can prepare the lessons properly.
- Examinations are conducted in a fair and transparent manner under CCTV surveillance.
- There is an **internal examination committee** in the college to prevent the malpractices if any.
- Answer scripts are evaluated transparently and enough time is given to verify the marked answer scripts to students to point out anomalies, if any.
- The college has adopted an online system (DMS) where each student can view her total assessment mark at the end of each semester and can report discrepancies, if any, within a specified time period.
- In case of any concerns relating to Internal exams, the students are free to approach the subject teachers for clarification.
- If is not resolved by the teacher, the student can approach the **Internal Examination Grievance Redressal Cell**.
- In case any student could not appear in any of the two tests or fails to score 40% marks in any of the tests, an additional test paper will be conducted.
- BSOLS **Result Analysis Cell** is analysing the overall scores of all the students. This will help to understand and analyse results of students and take necessary measures for further improving the overall results of BSOLS.

- After the result analysis, slow learners and those students seeking for additional teaching assistance, will be provided with remedial classes under the guidance of **Remedial Coaching Cell**.
- The subject teachers identify the problems of students and discuss with the parents in the class wise meeting convened after the examinations and provide suitable suggestions and guidance to ensure better academic performance of students in future.
- The marks are sent to the university only after each student has been given ample opportunity and time to review and register her complaint, if any.

File Description	Document
Any additional information	<u>View Document</u>

2.6 Student Performance and Learning Outcomes

2.6.1

The institution has stated learning outcomes (Program and Course outcomes)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents and the attainment of the same are evaluated by the institution.

Response:

Bharata Mata School of Legal studies is a College of Law affiliated to the Mahatma Gandhi University and follows the syllabus as prescribed by the MGU. The institution offers 4 UG and 3 PG programmes comprising 228 courses inclusive of substantive, procedural and practical aspects of law. The institution has self-designed the programme outcomes, course objectives and course outcomes keeping in view the syllabus and vision and mission of the institution. The programme has well-defined programme outcomes, the outcomes are course specific as well as cover moral, social and environmental objectives of each course. The PO's pertain to theoretical knowledge, understanding of the subject, application of legal concepts, logical thinking and attitudinal skills, lawyering skills and professional ethics and responsibilities.

The programme outcomes and Course outcomes are displayed on the institute website. The same are shared via ERP and learning management systems with all students. The faculty designs course delivery in alignment with the CO's -PO's in which contemporary aspects of the subject are added to synchronize it with current developments in that subject.

For calculating the attainment of Course Outcomes (COs) of a class, we use the Direct assessment method. Parameters in Direct assessment method are the marks obtained by the students for their attendance, internal assessment tools such as, assignment, seminar, Viva, quiz etc., in-semester exams and the end-semester exams.

We use the following RUBRICS to define the threshold through which the level of attainment of CO is calculated.

Set Target of Marks: 60%	
Assessment Outcome	**Attainment level**
If at least 60% of the class achieved the target	3
Between 50% and 60%	2
Less than 50 %	1

Step 1: From the PSO- CO Mapping table of each course, compute the expected PSO by taking the column average.

PO-CO MAPPING

CO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	2.0	3.00	2.00	1.00	1.00
CO2	2.0	2.00	3.00	1.00	1.00
CO3	2.0	3.00	2.00	1.00	1.00
CO4	2.0	3.00	1.00	1.00	2.00
Avg	2.0	2.75	2.00	1.00	1.25

Step 2: From the LI – CO table, calculate the average CO attainment of both ISA and ESA.

LI-CO Table

	Test 1	Test 2	Assignment	Seminar	Avg CO for ISA	ESA
CO1	3	3	3	3	3	1
CO2	3	3	3	3	3	1
CO3		3	3	3	3	1
CO4		3	3	3	3	1
AVG					3	1

Step 3: Calculate Final CO attainment of the course using the formula

Final CO attainment = 30% of CO attainment for ISA + 70% of CO attainment for ESA if the ratio of weightage of ISA to ESA is 30: 70

Attainment

PSO Attainment	ISA	ESA	PSO1	PSO2	PSO3	PSO4	PSO5	PSO
Obtained	0.60	0.80	0.93	1.28	0.93	0.46	0.58	0.83
Max Value	0.60	2.40	2.0	2.75	2.0	1.0	1.25	1.8

Final CO attainment (Out of 3)

PSO Attainment (Direct Method)

File Description	Document
Upload COs for all courses (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2

Pass percentage of Students during last five years.

Response: 63

2.6.2.1 *Total number of final year students who passed the examination year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
181	125	95	45	35

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Institutional data in the prescribed format (data template)	View Document
Certified report from the Affiliating University indicating the pass percentage of students of the final year (final semester) eligible for the degree program-wise / year wise	View Document
Annual report of Institution highlighting the pass percentage of students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 2.88

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs).

Response: 0

3.1.1.1 *Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs).*

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format (data template)	View Document

3.1.2

Seminars/conferences/workshops conducted by the institution on Research methodology, Intellectual Property Rights (IPR), Entrepreneurship, Skill development, Frontier/ contemporary areas researches in law and judicial trends etc. during the last five years.

Response: 27

3.1.2.1 *Number of Seminars/conferences/workshops conducted on conducted on Research methodology, Intellectual Property Rights (IPR), Entrepreneurship, Skill development, Frontier/ contemporary areas researches in law and judicial trends etc. by the institution year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
2	12	10	2	1

File Description	Document
Report of the Seminars/conferences/workshops conducted by the institution with relevant photos and/or videos (if any)	View Document
List of Seminars/conferences/workshops conducted by the institution	View Document
Institutional data in the prescribed format (data template)	View Document

3.1.3

Funded Seminars/ Conferences /workshops.

Response: 0

3.1.3.1 *Total Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the last five years(Amount in lakhs).*

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format (data template)	View Document

3.2 Research Publications and Awards

3.2.1

Percentage of teachers recognized as research guides.

Response: 0

3.2.1.1 *Number of teachers recognized as research guides during last five years.*

File Description	Document
Institutional data in the prescribed format (data template)	View Document

3.2.2

Number of papers published per teacher in the Journals notified on UGC website during the last five years.

Response: 0

3.2.2.1 *Number of research papers in the Journals notified on UGC website during the last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format (data template)	View Document

3.2.3

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years.

Response: 0

3.2.3.1 *Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format (data template)	View Document

3.3 Extension Activities

3.3.1

Institution's Legal aid/community services and Outcomes of extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues, holistic development, and awards received, if any.

(Showcase at least four case studies to the peer team).

Response:

BSOLS places great importance on volunteering and giving back to the community as part of its Vision and mission to produce socially conscious and compassionate individuals. Community service initiatives are one of the best way to inculcate the values of empathy, leadership, and teamwork among students while also instilling a sense of responsibility and civic duty. The institution has implemented numerous initiatives aimed at providing community services and support to those in need. These initiatives are designed to offer resources and assistance in areas such as Legal aid, legal awareness and other social service activities.

Legal Aid Services and Niyamodyam Initiative

The Legal Aid Clinic at the college operates in collaboration with District and Taluk legal service authorities and the local panchayat administration, provides free legal assistance to students and members of the community who are in need of help with legal issues. The clinic is staffed by law students who are supervised by experienced faculties and panel of Advocates which is available to the community nearby on every third Saturday of each month within the institution premises. We have the privilege of hosting Adalat sessions and also providing opportunities for our students to volunteer in activities organized by different legal service authorities.

Through its extended wing **'Niyamodayam'**, the Legal Aid Clinic is able to reach a wider audience and provide valuable education on legal literacy. Niyamodayam organizes legal literacy and awareness programs targeted at various segments of society, including schools, self-help groups, inmates in jails, orphanages, old age homes and for general public aimed at empowering individuals with a better understanding of their rights and the legal system.

SOCIAL SERVICE ACTIVITIES

The following institutional organisations play a crucial role in organizing and executing various social service initiatives on behalf of the college. They aim to address the needs of the community and promote social welfare through collaborative efforts with other organizations and stakeholders. The college's commitment to social service is evident in the seamless coordination and collaboration between these institutional agencies, which ensure that the college's vision for community engagement and service is realized effectively.

1. **H-CAT (Holistic Change Agent Team):** A peer-led movement where the student agents through training cultivate an environment conducive to personal growth.
2. **Blood Donors Club:** This club organizes blood donation drives and delivers blood to neighbouring hospitals as needed addressing the urgent need for blood during medical emergencies.
3. **National Service Scheme (NSS)**
4. **National Cadets Corps(NCC)**
5. **Electoral Literacy Club(ELC)**

Case study

1. 'Niyamodayam'-Legal literacy drive conducted in 30 schools in 2020 and 100 schools in 2024.
2. 'Chuvadu'-Legal awareness programmes conducted for Kudumbasree(SHG) Members.

3. 'Kazhcha'- A free eye check-up camp conducted by NSS in collaboration with Little Flower Hospital Angamaly.
4. Blood donation camps and blood donation drives by BSOLS Blood donors club

OUTCOMES

- These extension activities have had a profound impact on the neighbourhood community, fostering justice, equity, and legal awareness. They have also played a vital role in sensitizing students to social issues, enhancing their empathy and commitment to social justice.
- Recieved award for Exelent services in Social Justice & Legal Aid in 2018
- Recieved Green Campus Award from Edathala Grama panchayath in 2023
- India Books of Records for Legal Literacy Drive

File Description	Document
Upload any additional information	View Document

3.3.2

Number of extension and outreach programs conducted by the institution throughNSS/ NCC/Government and non-government bodies other clubs during the last five years.

Response: 17

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Institutional data in the prescribed format (data template)	View Document
Geo-tagged Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Detailed list and report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.3.3

Students participating in Lokadaalat/Para Legal Volunteering/Pro-bono, PIL etc and the outcomes are evident.

Response:

BSOLS focuses on the experiential learning of the students through various activities and such activities are promoted and designed by the clubs and committees formed by the institution. There are certain activities that are mandated in the curriculum as part of the prescribed educational standards and guidelines from Bar Council of India.

Students are actively involved in Lok Adalat /Para Legal Volunteering, where they contribute their time and efforts to provide legal assistance to underserved communities and individuals in need. They engage in various activities such as legal literacy classes, Adalat, Para Legal volunteering and other legal extension activities. Through this participation in, the students gain valuable experience which helps them in the learning process.

Lok Adalat Participation

Curricular requirement: Lok Adalat is a system that promotes the effective resolution of legal disputes through alternative methods outside of the conventional court system. All students in their final year of study must participate in the Lok Adalat session as part of their academic requirements. Additionally, participants are required to submit a report detailing their experiences during the session along with the participation certificate.

Co-curricular activities : The college regularly sends students to serve as volunteers in Adalat organized by both the District and Taluk Legal Service Authorities, allowing them to gain practical experience and contribute to the delivery of justice in the community. The college regularly hosts Lok Adalat sessions, which serve as a platform for alternative dispute resolution in a peaceful and amicable manner and provides students with the opportunity to participate as volunteers.

Para-Legal Volunteering

The college regularly mobilizes its students to volunteer with the District Legal Services Authority (DLSA) and Taluk Legal Services Authority (TLSA) to support in the implementation of various initiatives, including legal awareness classes, conducting surveys, organizing Adalat etc.. Students partake in activities such as conducting legal awareness session, preparing informational documents, conducting surveys and coordinating helpdesks etc.

Pro Bono Activities:

Legal Aid- The institution operates a fully functional Legal Aid clinic that is open every 3rd Saturday, offering legal services to the local community and frequently hosting Lok Adalat.

Niyamodayam- BSOLS conducts numerous legal awareness programmes in various panchayats and schools that have been identified as beneficiaries of such initiatives. In this program, students are participating as resource persons and volunteers.

Sensitisation of constitutional/legal rights and obligations through Street plays, flashmobs, human chains, rallies etc.

Public Interest Litigations (PILs)

Students are encouraged to take action by filing Public Interest Litigations in order to address the social

issues prevalent in society, as well as issues that specifically impact students on a broader scale.

Outcomes

- By engaging in legal aid and pro bono initiatives, students have the opportunity to actively participate in creating positive change and advocating for the well-being of both themselves and the community as a whole.
- Participation in legal literacy activities will broaden the understanding and awareness of students, effectively acquainting them with the various complexities inherent in the legal system.

File Description	Document
Upload any additional information	View Document

3.4 Collaboration

3.4.1

Number of functional MoUs / linkages with institutions/ Law firms/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 13

File Description	Document
Summary of the functional linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional linkage/collaboration activity-wise and year-wise	View Document
Institutional data in the prescribed format (data template)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The institution has adequate infrastructure facilities for

a. teaching - learning. viz., classrooms, laboratories,

b. ICT enabled facilities such as smart classes, LMS etc.

c. Facilities for cultural and sports activities , yoga centre, games (indoor and outdoor) gymnasium, auditorium etc.

Describe the adequacy of facilities within a maximum of 500 words

Response:

The Institution covers an expansive area of 5 acres and is equipped with state-of-the-art facilities designed to provide students with the highest quality education possible. The lush green environment that encompasses the campus creates an ideal setting for educational pursuits and scholarly endeavors. The institution is equipped with a total of **30 classrooms**, along with **2 seminar hall** and **1 moot court hall** for various academic and professional activities.

Teaching and Learning Infrastructure:

- The institution offers ICT-enabled smart classrooms and well-furnished seminar halls, equipped with modern tools such as LCD projectors, smart boards/TVs for interactive learning.
- All classrooms were equipped with Sound system, speakers and codeless mic.
- Computer lab with **35 computers** and digital area in library with **10 computers**
- High-speed Internet, with 300 Mbps bandwidth
- Wi-Fi hotspots and LAN connections.
- Intercom for inhouse communication.
- Digital Management System for academic administration.
- LMS
- Examination cell with computer and high-speed printer and strong room facility.
- Academic office and repository for keeping academic files.

ICT Facilities:

The Institution recognizes the importance of integrating technology into the learning process. The Institution provides ICT Enabled facilities such as Smart Classrooms equipped with Multimedia projectors, Audio visual facilities and Smart Board etc. to create an engaging learning environment. Further, the Institution has a Learning Management System named BSOLS LMS to facilitate blended learning, course management, communication between faculty and students. Through these platforms students have access to course materials, assignments enabling them to engage in self-based learning and collaborative activities beyond the traditional classroom teaching.

Library: Wi-Fi enabled Library with 300 seating capacity with a conducive learning environment**.** The library boasts an extensive collection of legal books, providing a diverse range of Journals and E-Journals and is automated with the use of 'KOHA software. The library has an 'OPAC' service. It has an online database with MANUPATRA, NLIST & SCC Online. It has both reprographic services such as printing, scanning, and Xerox copy facilities. The library also provided computer facilities for the students for creation of documents, typing and for browsing purposes.

Cultural and Sports Facilities:

In addition to academic pursuit, the Institution places a strong emphasis on holistic development of students through cultural and sports activities. It provides dedicated facilities for cultural events including an air-conditioned Auditorium with a seating capacity of 750 and equipped with modern facilities including audio-visual systems for conducting seminars, conferences, guest lectures, and cultural events. Events and performances that go beyond the seating capacity of the auditorium can be seamlessly transitioned to and carried out on an open stage.

The Institution recognizes the importance of physical fitness and well-being and provides sports facilities including both indoor and outdoor sports and recreational spaces. The following facilities are given for sports, cultural and recreational activities.

Sports & Fitness

- Football ground
- Cricket pitch with nets for practice
- Basketball Court with gallery
- Fitness center with multi gym facilities
- Shuttle Court
- Indoor Game Facilities

Cultural

- Indoor Auditorium
- Seminar Halls
- Open Stage

Recreational

1. Canteen & Juice Corner
2. Pathway Library
3. Reading area
4. Thinkers Forum
5. Discussion areas
6. Girls Common Room
7. Boys Common Room

File Description	Document
Upload any additional information	View Document

4.1.2

Percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs).

Response: 58.96

4.1.2.1 *Expenditure for infrastructure augmentation, excluding salary year wise during last five years (INR in lakhs).*

2022-23	2021-22	2020-21	2019-20	2018-19
226.4	87	395	54.8	244.4

File Description	Document
Institutional data in the prescribed format (data template)	View Document
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentationshould be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscription to e-resources and journals are made. The library is optimally used by the faculty and student.

Response:

The institution possesses an excellent library and information center. It has a collection of more than 20000 volume of books and subscribers to nearly 100 periodicals. The library has spacious reading room with a capacity of 300 seats and a well-equipped digital library with 10 computers. The library committee is in charge of designing policy matters for the smooth functioning of the library. The committee consists of a chairman and three other members.

The library provides the following facilities to enhance the learning resources:

- Access to online resources such as; N – LIST, SCC, Hein online and Manupatra and these resources can be access through the application, MyLoft.
- The college library is WIFI enabled and has a seating capacity of 300 users.
- The library was automated in the year 2nd September 2019 using KOHA ILS. The library operations are done using 21.05.05.003 version of the KOHA ILS. It is an open-source software that can be redistributed or modified under the terms of the GNU General Public License and it has been customized for the college library. Present version is the latest one and switched and upgraded recently.
- Acquisition, cataloguing and circulation of library resources are carried out through the ILS and there is a user friendly Online Public Access Catalogue (OPAC) for searching the books in the library.
- All the books have been bar coded using the ILS and issue, return and renewal of books are carried out using the bar-coded id cards.
- The ILS also facilitates automated gate register to manage the entry and exit from the library by the members and to provide the library usage statistics.
- The library section plays a significant role in disseminating information. It acts as a gateway for subscribe and open e - resources, e- learning, previous question papers, projects, records and dissertations.

Optimum use of Library by the faculty and student.

- Students are given a compulsory library hour each week in order to encourage and improve their utilization of the library resources.
- By providing teachers with a dedicated space for reference and reading, the college encourages the optimum use of library resources by teachers.

File Description	Document
Upload any additional information	View Document

4.2.2

Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals and legal databases during the last five years (INR in Lakhs).

Response: 7.58

4.2.2.1 *Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs).*

2022-23	2021-22	2020-21	2019-20	2018-19
13.2	7.00	5.3	5.7	6.7

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority(relevant expenditure claimed for purchase of books/ e-books andsubscription to journals/e-journals should be clearly highlighted)	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection.

Response:

4.3.1 Institution frequently updates its IT facility including Wi-Fi

The college is fully equipped with necessary IT infrastructure for utilizing the possibilities of all types of resources and for enriching teaching learning process. The college regularly updates IT infrastructure with increasing the number of computers, printers, scanners, smart boards, LCD projectors and Xerox machines etc.

- There are a total of 70 desktop computers at the institute, with 45 of them being designated specifically for student use.
- 100% classrooms are equipped with wireless overhead LCD projectors where teachers can seamlessly take the classes using tablets, phones and laptops.
- LMS powered by 'iLearning Engine' introduced in the year 2023
- ERP was introduced in the year 2020 with yearly upgradations which includes admission portal, attendance marking, TC generation, fee payment etc.
- The mobile application was used for teachers and students for marking of attendance and viewing respectively.
- Biometric system for automated attendance recording for faculties.
- LED display shows daily activities on the campus including class hours.
- Video conferencing facility in 2 seminar halls
- There is a total of 184 CCTV Cameras for 24/7 surveillance.

Wi-Fi and Internet Facility

- Whole campus is Wi-Fi enabled with 27 access points. Wi-Fi availability is expanded to key areas of the campus by increasing the number of access points.
- The college has recently upgraded the internet connection bandwidth from 50 Mbps to 300 Mbps with 2 fiber connection
- Subscription of unlimited hosting plan for website as well as 2 Cloud-based hosting plans for

DMS and LMS in AWS.
- The institution owns Zoom, WebEx, G- Suit platform is used to conduct webinars and for online classes up to 1000 participants.
- A new dynamic institution website syncs better with all ranges of mobile device.
- Individual e-mail ids for all teachers. Separate e-mail ids for each club and committees.
- Payment gateways for all online payments.
- Institution has YouTube channel and social media handles.

Digitization of Library

- The institution library has 10 computers in the digital area.
- The library has automated its operations fully using one of the mostly used and a very user-friendly Integrated Library Management System **KOHA.**
- The ILS is used in the acquisition, cataloguing and circulation of library resources.
- The institution is equipped with **NVDA** software which allows the vision impaired people to access the website.
- All the books are barcoded using the ILS; issue, return and renewal of books are carried out using the barcoded ID cards.
- User-friendly **Online Public Access Catalogue (OPAC)** for searching the books in the library.
- Library usage statistics is managed by ILS through automated Gate Register by recording the entry to and exit from the library by the members.

Through the timely up-gradation of the Software, Wi-Fi and other IT facilities, the institution ensures that it keeps its learning and governing system updated.

File Description	Document
Upload any additional information	View Document

4.3.2

Student – Compute/ laptop ratio (Data for the latest completed academic year)..

Response: 28.13

4.3.2.1 *Number of computers available for student use..*

Response: 45

File Description	Document
Stock register/extracts highlighting the computers issued to respective departments for student's usage.	View Document
Purchased Bills/Copies highlighting the units and expenses incurred for purchase of computer	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs).

Response: 10.63

4.4.1.1 *Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs).*

2022-23	2021-22	2020-21	2019-20	2018-19
59.9	49.6	38	21.4	12.8

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

All the infrastructure and technical facilities in BSOLS are in accordance with the prescribed standards. Any requirement as to new equipment/ facilities or for any repairs of the existing equipment, the same has to be brought into the notice of the General Superintendent.

Classroom facilities and maintenance

BSOLS efficiently maintains all the physical & academic support facilities. All the smart classrooms and seminar halls are in accordance with the standards prescribed by the Bar Council of India. That all the smart classrooms are enabled with an adequate number of chairs and tables. And are provided with whiteboards/black boards. Each class-rooms are sufficiently ventilated. The institution ensures the provisions for the adequate lights, ceiling fan facilities, LED projector facilities, amplifier facilities for sound systems, and other sufficient plug point facilities within all the classrooms.

Library Maintenance

BSOLS library is managed by the library committee, the purchase of all the academic books shall be done at the beginning of each academic year after considering the suggestions of faculties. Library is enabled with a **suggestion box** for the library users for the better enhancement of library facilities. All the library facilities are managed and controlled by the librarian with assistant librarian. The maintenance of old books is through rebinding.

Drinking water facilities and water purifiers

BSOLS is using water purifier facilities. The drinking water facilities are provided with an outside contract. Any maintenance as to the water purifier facilities are through AMC.

IT Infrastructural maintenance Activities:

All the computer and IT related infrastructure facilities are closely monitored by the IT administrator from time to time. Systems administrator maintain stock register along with Maintenance register for all it facilities. Stock verification of all equipment is done on a regular basis. Weekly one slot is provided for checking the functioning of the computers and internet facilities . Checking the functioning and Updating of the software is the main objective of weekly maintenance. Once in every three months total systems audit and updating of IT facilities will be conducted.

Campus Infrastructure and Sports maintenance Activities:

The total campus Infrastructure including buildings, class rooms, sports and games including courts related, canteen facilities, water and sanitary, fire and safety, electricity and transportation are monitored by Administration Committee. Any maintenance as to the infrastructure of BSOLS shall be through the AMC with the concerned support team.

Complaint Procedure:

A complaint call is logged through e-mail/phone to the respective department. The responsible staff such as IT admin, College Supervisor, Attendants will visits the relevant areas and submit the reports to General Superintendent to resolve the issue.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarship/freeship by the institution, Government andnon-government bodies, industries,individuals, philanthropistsduring last five years.

Response: 10.42

5.1.1.1 *Number of students benefited by scholarships and freeships provided bythe institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
139	160	104	88	55

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Institutional data in the prescribed format (data template)	View Document

5.1.2

Capacity building and skills enhancement initiatives taken by the institution include the following.

> **1.***Soft skills*
> **2.***Language, communication and advocacy skills*
> **3.***Life skills (Yoga, physical fitness, health and hygiene)*
> **4.***Awareness about use of technology in legal process*

Response: A. All of the above

File Description	Document
Report with photographs on soft skills enhancement programs	View Document
Report with photographs on programs related to ICT/technology skills in legal process	View Document
Report with photographs on Life skills (Yoga, physical fitness, health and hygiene) enhancement programs	View Document
Report with photographs on Language: communication and advocacy skills enhancement programs	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Institutional data in the prescribed format (data template)	View Document

5.1.3

Efforts taken by the institution to provide career counseling including e-counseling and guidance for competitive examinations during the last five years.

Response:

Various cells and committees responsible for career guidance and placement initiatives

1. **Career Guidance and Placement Cell**
2. **Collaboration with Vedhik IAS Academy**
3. **Finishing School**
4. **Moot Court Society**
5. **Management Club**
6. **Bharata Mata ADR International**

Career Guidance and placement cell - collaborative efforts with Vedhik IAS Academy

The majority of the students in the college receive career counselling every year. As a part of the placement cell in our college, Vedhik IAS Academy which is an external training institution has been appointed to provide career development programs to the students frequently. They ensure that the students receive training in personality development, interview techniques, leadership skills and communication skills. Also, they have incorporated stress relief and confidence boosting activities through counselling. The Career Guidance and Placement cell organized training programmes on interview skills, recent trends in career opportunities, and training programmes on upgradation of soft-skills. These programs offer a dedicated support system for developing the foundations to crack various competitive examinations.

Finishing School

BSOLS established a continuing program named finishing school overseen by a team of highly experienced experts and mentors who possess extensive knowledge and expertise in the area of advocacy. Developing advocacy skills is the most significant objectives of Finishing School. It has been designed as a brief but comprehensive course to transform successful law graduates into efficient, effective and confident advocates, by imparting them with the practical skills, the seriousness and importance of the legal profession, how to discharge the duties of a lawyer. The Course is designed in such a way that the budding lawyer gets exposure to various aspects of court craft, different procedures and practices followed before the trial courts - civil and criminal High Court, tribunals, quasi-judicial authorities, Arbitrators, Alternative Dispute Resolution fora and at different stages before these institutions.

Moot Court Society

The moot court society exists as a dedicated organization within the academic community, focusing on providing opportunities for students to engage in simulated legal proceedings and enhance their practical legal skills. Society organizes Training sessions and Intra Moot Competitions.

Management Club

The Management Club provides opportunities for students to develop leadership skills, network with professionals, and enhance their understanding of management principles. Through a variety of events, workshops, and guest speakers, members of the club can gain valuable insights into the world of business and prepare themselves for successful careers in management. Management club organizes Management fest yearly basis, it promotes collaboration and teamwork among its members, fostering a sense of community and support that extends beyond the classroom.

Bharata Mata ADR International (BADRI)

An initiative that promotes the use of non-adversarial methods for resolving conflicts and disputes. BADRI focuses on educating individuals on different forms of ADR, such as mediation and arbitration, as well as providing training and resources for those interested in becoming ADR practitioners. With a goal of fostering peaceful and constructive resolutions to disputes, ADR society plays a valuable role in promoting a culture of conflict resolution that is based on cooperation and mutual understanding.

File Description	Document
Upload any additional information	View Document

5.1.4

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

    1.Implementation of guidelines of statutory/regulatory bodies

2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. Any 3 of the above

File Description	Document
Report of Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Institutional data in the prescribed format (data template)	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students during the last five years.

Response: 6.82

5.2.1.1 *Number of outgoing students placed year wise during the last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
03	14	12	06	17

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order (the above list should be available in institutional website)	View Document
Institutional data in the prescribed format (data template)	View Document

5.2.2

Percentage of Students enrolled with State Bar council.

Response: 71.76

5.2.2.1 ***Number of Students enrolled with State Bar council (data for last completed academic year).***

Response: 183

File Description	Document
Number and List of students enrolled with Bar Council and details such as name, Date of enrollmentto Bar Council, etc and links to enrollment certificate (the above list should be available in institutional website)	View Document
Institutional data in the prescribed format (data template)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.3

Percentage of students progressing to higher education during the last five years.

Response: 11.42

5.2.3.1 ***Number of outgoing student progression to higher education year wise during last five years.***

2022-23	2021-22	2020-21	2019-20	2018-19
12	26	18	21	10

File Description	Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education. (the above list should be available in institutional website)	View Document
Institutional data in the prescribed format (data template)	View Document

5.2.4

Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations).

Response: 15.22

5.2.4.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
1	11	38	36	30

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	View Document
List of students qualified year wise under each category and links toQualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format (data template)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trail advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition.

Response: 20

5.3.1.1 *Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
12	3	0	4	1

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	View Document
List and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format (data template)	View Document

5.3.2

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms).

Response:

The institution has constituted various clubs and committees to oversee the administrative, co-curricular, and extracurricular activities. These committees are crucial in ensuring smooth operations and fostering growth in the areas mentioned above with student/s representatives actively participating in them. By this, the institution focuses on nurturing the students' skill sets and fostering their leadership abilities. The committees along with the role of the student in the committees are as follows: -

Institutional Bodies established as per the instructions of Govt/University/UGC/SRA

	Name of Institutional Body	Selection	Number	Responsibilities
1	Student Union/Council	Elected from students	46	Represent the students in

				Academic and other Issues
2	Anti-Ragging Committee	Nominated by the Principal	4	To create awareness among the students on Anti-Ragging Law
3	Anti-Ragging Squad	,,	3	Report suspicious activities to the authority
4	Anti-Narcotic Squad	,,	3	Report suspicious activities to the authority
5	Anti-Narcotic Cell	,,	3	To create awareness among the students about the use of drugs
6	'Nerkoottam'	,,	2	,,
7	Internal Complaint Committee	,,	2	To ensure that the student perspective is adequately considered during complaint redressal processes
8	SC/ST Cell	,,	1	To ensure that the student perspective is adequately considered during complaint redressal processes
9	Gender Justice Forum	,,	2	
10	IQAC	,,	2	Ensures student perspective while policy-making related to quality analysis.
11	Student Grievance Redressal Committee	Chairperson and Secretary from Student union	2	To ensure that the student perspective is adequately considered during complaint redressal processes
12	Campus Discipline committee	,,	2	
13	Anti-Human Trafficking Club	Selected from students through screening process	20	
14	Legal Aid Clinic	,,	>100	To create awareness

				among the public regarding the Legal Aid Clinic .Volunteer for events related to the clinic

Student Organisations

	Name of Institutional Body	Selection	Number	
1	National Service Scheme(NSS)	Selected from 1st year students through screening test	100	
2	National Cadet Corps (NCC)	,,	20	
3	Electoral Literacy Club(ELC)	Membership through registration	150	

Institutional Clubs/Committees

	Name of the committee/club			Role of the student
1.	Arts, Literary & Theatre Club	Elected and nominated	As per rules	Making necessary arrangements for the smooth conducting of the events of the clubs and encourage peers to actively participate in the events.
2.	Sports Club	,,	As per rules	,,
3.	Ethnic, Heritage & Nature Club	Selected from students through screening process		,,
4.	Women's Club	,,		
5.	Blood Donor's Club	,,		,,
6.	Management Club	,,		,,
7.	Moot Court Society	,,	>100	Organize, plan, and execute training programs and arrange for participation in inter and intra-moot court competitions

8.	Niyamodayam	,,	>100	Conduct Outreach programs for legal awareness
9.	Quiz Club	,,		Organize quiz events
10.	Debate Club	,,		Assist the faculty members in organizing debates

File Description	Document
Upload any additional information	View Document

5.3.3

The institution conducts /organizes following activities

1. Sports competitions/events

2.Cultural competitions/events

3. Technical fest/academic fests

4. Any other events through active clubs and forums

Response: A. All four of the above

File Description	Document
Report of the Technical fest/academic fests along with photographs appropriately dated and captioned year- wise.	View Document
Report of the Sports competitions/events along with photographs appropriately dated and captioned year- wise.	View Document
Report of the Cultural competitions/events along with photographs appropriately dated and captioned year- wise.	View Document
Report of the any other events through active clubs and forums along with photographs appropriately dated and captioned year- wise.	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Institutional data in the prescribed format (data template)	View Document
Copy of circular/brochure indicating such kind of activities.	View Document

5.4 Alumni Engagement

5.4.1

The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and teaching, mentoring other support services during the last five years.

Response:

We strongly believe that alumnus are the ambassadors of the institution and are the role models for the current students. They are the important stakeholders and contributing significantly both financially and non-financially for the development of the institution. Many of our alumni are marked their names of the skies of success in various fields.

Our institution has a registered alumni association that contributes significantly to the development of the institution. The association is named as **Bharata Mata School of Legal Studies Alumni Association Society**. It is registered under The Travancore – Cochin Literary, Scientific and Charitable Societies Registration Act, 1955 in the year 2020. Reg. No. EKM/TC/437/2020. All passed out students are eligible to become a member of the alumni association by complying the requirements prescribed in bylaw . The association is closely works with BSOLS and provides dedicated support in all activities. It has contributed significantly through financial and non-financial means during the last five years.

The organizational structure of Alumni Association Society comprises President, Vice president, Secretary, Joint-secretary and Treasurer. The principal is the Ex-Officio Chairman and the college accountant is the treasurer of the society all other office bearers were elected from among the members present in annual general body meeting. This annual meeting encourage interaction among management, faculty members, and alumni. Alumni association maintains healthy relations with alumni to seek their help, support and cooperation.

Alumni Engagement

- Alumni lecture series : The college regularly hosts lectures and awareness sessions, inviting accomplished alumni to share their expertise and experiences with students.
- Participation in seminars, conferences and workshops conducted by the college.
- Distinguished alumnus are invited to share their thoughts about the institution in the orientation programme conducted for the freshers.
- A few of our faculty are alumni of our institution, who have been appointed through a regular selection process.
- Serve as role models for students through distinguished services in different fields of service.
- The alumnus are the active members of the IQAC, taking an important role in contributing to the institution's quality assurance and improvement processes.
- Alumnus have occupied respectable positions in legal profession, corporate sector, industry, education and social work.
- Meritorious alumnus guides the students about higher education and job opportunities.
- Actively participating and contributing valuable suggestions in feedback process.
- Financial contributions in college development activities.

File Description	Document
Upload any additional information	View Document

5.4.2

Alumni contribution during the last five years (INR in Lakhs).

Response: A. ? 5 Lakhs

File Description	Document
List of alumnus/alumni with the amount contributed year-wise	View Document
Annual audited statements of accounts of the HEI highlighting the Alumni contribution duly certified by the Chartered Accountant/Finance Officer.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of and in tune with the vision and mission of the institution.

Response:

Our Vision

A law school of global standards for forming legally proficient, ethically sound, constitutionally rooted and socially relevant legal professionals.

Our Mission

To provide globally accepted standards of education through high quality innovative and responsive learning experience to form competent and socially relevant legal professionals of high ethical standards, for safeguarding the constitutional rights, values and duties of the people with a difference at all time.

Nature of Governance

The governance of the College, steered by Bharata Mata Education Trust and a designated Executive Director at the apex level. It ensures that the execution of all activities reflects the institution's vision and mission, which is framed based on the Motto "For God and Country". The overall functioning of the college is governed by the college management headed by Executive Director and Principal. Principal administers the day-to-day academic processes of the college. Next to the principal in the hierarchy is Vice-Principal is mainly responsible for maintaining overall discipline and Extra Curricular Activities of the college. Programme Coordinators are entrusted with the duty of ensuring the quality of each programmes, Class In charges and other faculty members to look after academic and other aspects relating to the assigned batches. The Executive Director holds the position of reporting authority for all administrative staff members in non-academic activities. Additionally, he oversees the day-to-day administrative operations within the organization.

The Reflection of Vision, Mission and Core Values on the Governance and Perspective Plans and the participation of Teachers.

- **Selection of students** : Admission committee monitors the selection of competent students suitable for admission.
- **Emphasis on personal discipline and moral values** : Campus discipline committee is entrusted with the duty of maintaining overall discipline of the college. BSOLS Unnathi is responsible for giving personal counselling for students.
- **Inculcating educational values through rigorous assessment system** : Internal Assessment Committee is entrusted with the duty of ensuring the quality of Internal Assessment and timely publication of results.
- **Promotion of Extra Curricular Activities** : Various clubs and committees are formed for the

promotion of extra-curricular activities.

- **Career Training and Personality development initiatives** : Placement Cell, BSOLS Vedic IAS Academy and international mobility office, Management clubs are conducting various programmes.
- **Social Outreach Programmes** : H-Cat, Legal Aid Clinic , Niyamodayam, NSS,NCC, ELC are conducting various outreach programmes.
- **Gender sensitization** : The women's cell and Gender Justice Forum effectively deal with the gender issues and address the problems of the students.

Participation of teachers in decision making bodies:

The decision-making process at the college involves participation from both teachers and administrative staff, who contribute their valuable input and insights to inform the overall decision-making process. This inclusive approach ensures that a diverse range of perspectives and expertise are taken into account when making important decisions that impact the college community as a whole. Faculty members actively participate in numerous committees, Cells and clubs dedicated to enhancing the overall effectiveness and productivity of the academic institution. They play a vital role in the process of developing policies, creating strategic plans, overseeing their implementation and continuously monitoring their progress to ensure effectiveness and compliance.

File Description	Document
Upload any additional information	View Document

6.1.2

The effective leadership is visible in various institutional practices such as decentralization and participative management.

Response:

SYSTEM OF ACADEMIC MANAGEMENT(Case Study for Decentralisation and Participative Management)

Bharata Mata School of Legal Studies following a decentralized academic management system that involves various levels of monitoring the progress of academic delivery and student management. The Principal, Vice Principal, Programme Coordinators are entrusted with overseeing routine academic activities, ensuring the smooth functioning of educational programs. The day-to-day academic operations are efficiently administered by a collaborative effort involving the Principal, Vice Principal, IQAC, Programme Coordinators, General Coordinators for UG and Class teachers together with faculty members.

Principal

Principal is the reporting authority for all the academic activities of the college. He/she will be

responsible for preparing academic calendar in consultation with Internal Quality Assurance Cell and Academic and Curriculum Development Committee.

Vice Principal

He/she she is responsible for assisting the principal in the implementation of Academic strategies and academic calendar of the institution. Vice principle is responsible for managing the e-governance facilities of Academic administration.

Programme Coordinators for UG/PG

Coordinators are responsible for monitoring the conduct academic activities of the PG and UG Programme under the guidance of the Principal. They have to make sure that the Academic calendar and time-table are prepared as per the guidelines given by the principal and inform the faculty members and students before the commencement of the class. Advise the teachers to enter attendance daily and publication of internal marks within the stipulated time. They have to perform various duties notified in the roles and responsibilities of coordinators.

General Coordinators(Law and Non-Law)

General coordinators are entrusted with the duty of overseeing the overall academic flow of the institution. They have to ensure that the lesson plans are prepared by the subject teachers and entered in ERP before the commencement of each semester. It is the duty of general coordinators to make necessary arrangements for semester wise faculty meeting to ensure that the delivery of curriculum is in accordance with the lesson plan.

Class Teacher

There shall be a class teacher for each class for monitoring and managing the daily activities of the class. He/She is responsible for verifying the student attendance registers in ERP and inform the teachers in case of any non-marked attendance. She will be the reporting authority for students in case of any attendance grievances unsolved by the subject teacher. She will be responsible for the communication with parents about the progress of student.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional Strategic/ perspective plan is effectively deployed.

Response:

The strategic plan plays a crucial role in the institution as it serves as a roadmap for achieving long-term goals and objectives. This plan outlines the institution's mission, vision, values, and priorities, providing a framework for decision-making and resource allocation. It also helps to align the efforts of various departments and stakeholders towards common goals, fostering collaboration and ensuring accountability. Moreover, the strategic plan facilitates continuous improvement and innovation by identifying challenges and opportunities for growth, guiding the institution in adapting to changes in the educational landscape and meeting the evolving needs of students and the community. Ultimately, the strategic plan acts as a tool for enhancing the overall effectiveness and sustainability of the institution, enabling it to thrive and excel in a competitive environment.

The Internal Quality Assurance Cell plays a significant role in developing the institution's strategic plan, ensuring that all areas are considered and aligned with the overall goals and objectives of the organization. College typically develops comprehensive strategic plans that encompass both long-term goals and short-term objectives, outlining their vision for the future as well as the specific tactics and milestones to achieve success. The management, IQAC, faculty members various clubs and committees plays a crucial role in ensuring the successful execution of the plan and working together to achieve the goals set forth by the institution. After engaging in thorough discussion and receiving valuable feedback from a variety of stakeholders, the management shall officially approve the perspective plan.

DEPLOYMENT

In accordance with the perspective plan, the institution has implemented a set of specific goals aimed at improving its overall quality of the college. Some notable implementations are listed below. Here are some examples of implementations that have gained recognition for their significant impact and success.

- Implementation of E-governance in the campus
- ISO certification
- Formation of Alumni Association
- MoU with various organizations for training, internship and other academic activities.
- Organize Workshops/Training for Faculty/ Organizing Conferences
- Introduced Certificate/Value Added Courses
- Setting up of NCC and NSS
- Introduced PG Programmes in Law
- Introduced Unitary LL. B Programme
- Green initiative such as Solar Energy, Wheeling to grid, Bio gas Plant etc.

Case study

Establishment of NSS and NCC

The college has developed a comprehensive perspective plan outlining the establishment of National Service Scheme and National Cadet corps in the college. Being a self-financing college, especially a law college, obtaining approval from the authorities is extremely challenging. Management consistently worked towards institutionalizing the goal of starting National Service Scheme (NSS) and National Cadet Corps (NCC) within the college. After much perseverance and dedication, we finally achieved success in institutionalizing the long-term goal of establishing NSS in 2021-22 and NCC in 2023-24.

File Description	Document
Upload any additional information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Bharata Mata School of Legal Studies is dedicated to upholding high standards in the governance and administration operations by to ensure effective and efficient management within the institution. By adhering to strict governance and administrative practices, institution aims to create a positive and conducive environment for students and staff alike. This commitment is deeply ingrained in the Vision and Mission of the college, guiding all decisions and actions taken by its members. The college operates in a decentralized manner, with various management organs functioning at different levels to ensure smooth operation.

The Bharata Mata Education Trust serves as the apex body of the college administration, overseeing all aspects of the institution's operations. The Executive Director is responsible for managing the overall functioning of the college under the guidance and supervision of the Trust. The college has established a number of committees and statutory bodies that have been tasked with overseeing and ensuring the smooth operation and effectiveness of all academic activities within the institution.   Through this collaborative effort, the institutions are able to ensure strategic decision-making is paramount, resulting in the effective management of a wide range of diverse activities.

Governing Body

The Governing Body, comprising the representatives of Bharata Mata Education Trust, Academic Board, Executive Director, Principal, Assistant Director and Vice Principal, plays a pivotal role in shaping the strategic direction of the institution. The role of the governing body of the institution is integral in shaping and determining the strategic direction and vision of the institution. They are responsible for setting the goals, objectives, and policies that guide the overall direction and operations of the institution.

 Academic Management:

The academic administration within the college is overseen by the Principal, who is supported by the Vice Principal, Programme Coordinators, and various faculty members. The day-to-day academic operations are administered and monitored by various bodies such as Staff Council, Internal Quality Assurance Cell, Academic and Curriculum Development Committee

Decision Implementation and Feedback Mechanism:

The College Staff Council takes specific and non-repetitive decisions, which are later presented in staff meetings for feedback and execution. This ensures a transparent and consultative approach to decision-making, involving the entire academic community.

Quality Assurance

The Internal Quality Assurance Cell (IQAC), in collaboration with various committees, is entrusted with the duty of planning and organizing academic as well as non-academic activities. IQAC plays a pivotal role in ensuring the quality of all initiatives undertaken by the college.

Grievance Redressal:

Grievance Redressal mechanism for addressing and resolving issues faced by the students and teachers is available in this institution, it contributes in maintaining a harmonious environment within the institution.

Administration of non-academic matters:

The Administration Committee at the college is responsible for effectively managing all non-academic matters in a prompt and efficient manner. The committee is headed by Executive Director and the members are Assistant Director, General superintendent , College Supervisor. The Administration Committee scrutinise the requirements received from the various departments and committees and the implementation of all infrastructural development, aligning it with the institution's evolving needs.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3

Implementation of e-governance in areas of operation

1. *Administration*
2. *Finance and Accounts*
3. *Student Admission and Support*
4. *Examination*

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI.	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Institutional data in the prescribed format (data template)	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Institutional Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures for teaching and non-teaching staff.

Response:

The institution considers the intellectual, professional, health, financial security and development of our staff. The institution encourages the staff to develop their administrative and academic skills through different welfare schemes and programs. The institution ensures facility to staff for availing various government schemes such as Gratuity, Employees' Provident Fund, ESI Benefits etc.

BSOLS is committed to addressing the diverse needs of the employees and providing comprehensive support to those facing challenges in various aspects of their lives with the following measures.

1. Yearly salary increment based on appraisal score.
2. Employees Provident Fund for all eligible non-teaching staff.
3. ESI Benefits for all eligible non-teaching staff.
4. Vacations with compensation for teaching staff.
5. Casual leaves and sick leaves for teaching and non-teaching staffs.
6. Duty leave and Financial assistance for attending FDP and conferences
7. Library facility and access to digital recourses for faculties pursuing Ph.D.
8. Work schedule arrangement for faculties those who are doing Course work of Part-time Ph.D.
9. Festival holidays.
10. Festival allowances.
11. Maternity leave for eligible staffs
12. Payment of Gratuity for eligible staffs
13. Staff refreshment area in college canteen
14. College Bus facilities

15. Daily refreshments for all staffs(Tea, coffee, Drinking water etc.)
16. Dedicated parking slot for staff vehicles.
17. Gymnasium and recreational facilities
18. Free Uniform.
19. Yearly tour for staff.
20. Celebration of festive days.
21. Interest free loan and Salary advances
22. Non-refundable loans in case of medical emergencies to staff as per need.
23. Academic Incentives.
24. Emergency medical expenses.
25. MOU with Rajagiri Hospital and Carmal hospital medical treatment for staffs
26. Psychological counselling is available for the staff.
27. There are a total of 14 faculty rooms, each equipped with washroom facilities and individual cubicles for faculties.
28. Wi-Fi, computer & printer facilities to the staff inside the college campus
29. Indoor games facility for the staff to relax and to refresh physically and mentally
30. Providing organic vegetables and fruits, milk and dairy products are from institution's own Farm house at subsidised rate to the staff on a daily basis.
31. Avenues for Career Development and Progression -
    1. Annual orientation for All the staff
    2. Training & workshops for teaching & nonteaching staff
    3. Initiation and training programmes for the newly recruited staff
    4. Faculties will receive a salary increment upon successfully clearing the National Eligibility Test (NET) and obtaining a PhD degree.
    5. Various other training programmes for developing organising skills, mentoring skills, & Leadership skills.

File Description	Document
Upload any additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the last five years.

Response: 0

6.3.2.1 *Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year-wise during the last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format (data template)	View Document

6.3.3

Percentage of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the last five years

(Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

Response: 23.27

6.3.3.1 *Total number ofteachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
4	11	20	2	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC stipulated time periods, as participated by teachers year-wise.	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Institutional data in the prescribed format (data template)	View Document
E-copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.3.4

Institutions Performance Appraisal System for teaching and non-teaching staff.

Response:

The institute implements a range of strategies and techniques aimed at assessing and enhancing the

performance of the teaching staff in order to ensure effective appraisal. Every year, the Management evaluates the performance of the teaching staff by assessing their participation in various activities, improvements in their academic performance

Self-Appraisal under PBAS

The performance of each faculty member is assessed according to the Annual Self- Assessment for the Performance Based Appraisal System (PBAS) as indicated in UGC Regulations. The promotions and increments are based on the score achieved by each faculty. The PBAS proforma filled by the Faculty Member is checked and verified by the IQAC, followed by the Principal and the Managing committee.

Parameters that are included in PABS

1. Experience in teaching
2. Qualifications such as UGC NET, Ph.D, M.Phil etc
3. Publication of Papers in National/International Journals
4. Publication of Book/Chapters
5. Participation in Academic Activities
6. FDP participation
7. Participation and presentation of papers in conferences.
8. Membership in various clubs and committees
9. Coordination of Events within the college
10. Participation in evaluation process
11. Number of remedial coaching classes

Teachers' Diary and Monitors Diary

The Teachers' Diary is given to all faculties at the beginning of every academic year to record their daily academic activities. Details related to the teaching-learning process such as lesson plan and its delivery. In line with the teacher's diary, class representatives are provided with a monitor diary to accurately document the pace and effectiveness of curriculum delivery throughout the academic year. At the conclusion of the academic year, the principal gathers the teachers' as well as monitors' diaries and conducts evaluations on faculty performance. All of these processes are automated through the use of an institutional ERP system.

Faculty assessment by the students

An online mechanism has been implemented to allow students to provide feedback on their learning experience. By answering the questions posed, students have the opportunity to assess and evaluate the performance of the teacher through this mechanism. The principal has the authority to gather and analyse data in order to assess the performance of teachers and their effectiveness in the classroom.

Evaluation Report by the Principal

The Principal prepares a confidential report about teachers after considering the PBAS, report and feedback from students. This is submitted to the Managing committee, upon which the incentives, increments and other benefits are fixed and remedial workshops and necessary trainings are conducted for those who get weaker scores.

Evaluation of the non-teaching staff:

The non-teaching staff undergo annual assessments in the form of confidential reports, which are used to evaluate their performance and provide feedback for improvement. Administration committee evaluates the non-teaching staff every year through a performance appraisal form designed by the IQAC. The administrative/managerial skills of the non-teaching staff members are assessed under different parameters.

- Job knowledge / Skills
- Quality of work
- Productivity
- Loyalty to work
- Interpersonal relationships
- Work ethics and responsibility
- Communication
- Dependability and reliability
- Punctuality towards work
- Self-discipline and grooming

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal and external financial audits regularly.

Response:

In Bharata Mata School of Legal Studies, both internal and external financial audits are essential practices carried out to uphold the financial accuracy and integrity of the Institution. The internal financial audit is conducted internally by the staff members while the external financial audit is conducted by an independent auditor. These audits are imperative in identifying any financial discrepancies and errors within the organization's financial statements. By implementing both internal and external financial audits, institution maintains transparency, accountability, and compliance with regulatory standards in their financial operations.

Preparation of annual budget of the institution

The process of preparing the annual budget for the institution involves gathering and analysing financial data, forecasting revenue and expenses, consulting with staff members and management to discuss priorities and strategic objectives, and ultimately formulating a comprehensive budget document that aligns with the institution's goals and priorities for the upcoming fiscal year. This involves a thorough examination of past financial performance, current economic conditions, and future projections to ensure

that the budget is realistic, achievable, and supports the institution's overall mission and strategic objectives. Additionally, the budget preparation process may also involve reviewing and revising existing budget policies and procedures, as well as seeking input and feedback from management and staff members to ensure that the final budget reflects the needs and priorities of the institution as a whole.

Internal Financial Audit

The institution ensures financial transparency and accountability by conducting an internal financial audit every year to review and assess its financial records and practices. At the conclusion of the financial year, the Executive director appoints a distinguished faculty member from the commerce department to serve as the Internal Auditor of the college. The internal auditor utilizes the expertise of staff members within the finance section to carry out the financial audit, ensuring thorough examination and analysis of all financial records and transactions.

External Financial Audit

An external financial audit is conducted by Chartered Accountants to review and assess the financial statements of the college to ensure accuracy, compliance with accounting standards, and transparency in reporting financial information. At the end of financial year the management initiates the process for appointing External Auditors. During the audit, the auditor will review the company's financial records, conduct interviews with key personnel, and perform tests to verify the accuracy of the financial information. Once the audit is complete, the auditor will issue a report outlining their findings and expressing their opinion on the institution's financial statements.

File Description	Document
Upload any additional information	View Document

6.4.2

Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III).

Response: 40.76

6.4.2.1 *TotalGrants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs).*

2022-23	2021-22	2020-21	2019-20	2018-19
11.25	11.02	4.25	8.25	5.99

File Description	Document
Institutional data in the prescribed format (data template)	View Document
Annual audited statements of accounts highlighting the grants received.	View Document

6.4.3

Institutional strategies for mobilisation of funds and the optimal utilisation of resources.

Response:

Bharata Mata School of Legal Studies is a self-financing law college affiliated under MG University, Kerala. As a self-financing college, we are not receiving any financial assistance from the government or grants from the UGC. The institution is working on its own fund and responsible for overseeing the management of the fund, which is derived from a variety of sources.

Sources of fund mobilisation

- Tuition Fee and other fees from students
- Interest on Investments
- Interest received from deposits
- Advances from other institution.
- Contributions from Alumni
- Received as fine from students
- Sponsorships
- Refundable deposits from students
- Fee collected by conduct of Fest, conferences, workshops etc.
- Fund received from University for NSS
- Leasing out the infrastructure facilities to various commercial activities.
- Income received from farm and agriculture.
- Income from Canteen
- Income from College Bus

Utilisation Portfolio

- The funds generated from tuition fees, rent, and interest earned on Fixed Deposits are allocated towards supporting both recurring and non-recurring expenses related to infrastructure upkeep and academic activities within the institution.
- College Development Fund is used for infrastructure augmentation.
- Fine and Alumni Contribution is used for various Student support facilities.
- The funding received from sponsorship is allocated towards the improvement and maintenance of various student support facilities within the institution.
- Transparency and accountability will be ensured by conducting an annual audit of the statements.
- Some funds are allocated for social service activities as part of social responsibilities through outreach programs.

Optimal utilization of resources

- Budget is prepared keeping in mind developmental criteria of the College; accordingly, provisions are made in the budget. It includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs and other planned expenses. Budget is utilized to meet day to day operational and administrative expenses and maintenance of fixed assets.
- The requirements of the various departments are submitted to the purchase committee after getting approval from the competent authority. The purchase committee examines its relevance, usefulness of the requirement and ensures the optimal utilization of funds before approval.
- For purchase, competitive bidding and tendering process is followed to ensure minimum use of funds. The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.
- Regular internal audits and external audits make sure that the mobilization of the resources is being done properly.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent teacher meetings.
- The college infrastructure is utilized for conducting all programs and events conducted by the students and faculty.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.

Response:

Internal Quality Assurance Cell of Bharata Mata School of Legal Studies was established in 2019 with the primary objective of promoting a high quality education environment and improvement in academic and extracurricular activities within the institution. In order to uphold and enhance the established standards of quality, the IQAC has meticulously identified key areas requiring improvement and formulated a set of comprehensive quality assurance strategies aimed at fostering continuous enhancement and advancement in the existing quality standards.

1. **Maximum participation in academic as well as non-academic activities.**
2. **An effective education system needs to be established.**
3. **Periodical reviewing and proper documentation.**
4. **Strengthening Career and skill development initiatives.**
5. **Quality audits are conducted on a regular basis.**

6. Implementation of E-Governance.
7. Promotion of Co-curricular and extra-curricular activities.
8. Strengthening of feedback system.
9. Improvements in Internal Assessment Mechanism.
10. Emphasis on social service through outreach initiatives.

TWO PRACTICES INSTITUTIONALIZED AS A RESULT OF IQAC INITIATIVES

1.E-governance -Automation of academic activities:

College has installed dedicated Database Management System powered by Soft loom IT Solutions . Students, staffs and faculty members are able to log in using varying levels of access, depending on their respective roles within the institution. With this software, educators can easily monitor student attendance, grades, and performance, helping them make informed decisions to support student success. Additionally, the software provides a wide range of tools and capabilities aimed at facilitating the evaluation of both students and teachers, while also encouraging collaboration and nurturing a positive and supportive learning environment. Overall, the application of this software streamlines administrative tasks and improves academic outcomes for both students and educators alike.

- Managing students' attendance
- Review of Attendance
- Generating and Publishing of Internal Assessment Result
- Preparation of Lesson Plan
- Report on Curriculum Delivery
- Provision for OD and Medical attendance.
- Generating Mentoring Report
- Student information
- Issue of Transfer Certificate
- OBE tracking.
- Fee Collection.
- Evaluation and feedback system

2.Quality Initiative- ISO Certification

In December 2021, college has successfully obtained the ISO 9001:2005 certification, underscoring the dedication to adopting and adhering to stringent quality management protocols. Regular internal and external audits are conducted in accordance with the terms set forth in the agreement provided by the certification body.

File Description	Document
Upload any additional information	View Document

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and

learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.

(For first cycle - Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC and recorded the incremental improvement in various activities. The implementation of following measures underscore the efforts of IQAC in this regard.

- Academic Calendar: The institution's academic calendar has been prepared in accordance with the academic calendar published by the university with which it is affiliated. The annual academic plan is developed by the College Academic and Curriculum committee in collaboration with IQAC.
- Incorporation of ICT-based teaching methodologies and training sessions for faculties.
- Implementation of innovative teaching methods such as team teaching, seminar presentations, video presentations, role play etc
- Orientation programmes are conducted for the first year students with the aim of equipping them with comprehensive knowledge on various aspects of the curriculum.
- Automation of academic administration such as
    - Managing students' attendance
    - Review of Attendance
    - Generating and Publishing of Internal Assessment Result
    - Preparation of Lesson Plan
    - Report on Curriculum Delivery
    - Provision for OD and Medical attendance.
    - Generating Mentoring Report
    - Student information
    - Issue of Transfer Certificate
    - OBE tracking.
    - Fee Collection.
    - Evaluation and feedback system
- Implemented mentoring system
- Periodical PTA meeting and review of student progress
- Implementation of Lesson plan.
- Certificate course and Addon course
- Reforms in Internal Examination system
- Strengthening of grievance redressal mechanism
- Formation of various Committees for the administration of academic activities
- Result analysis and remedial coaching
- Strengthening of co-curricular activities for experiential learning.
- Teachers diary
- Monitors diary

- Result Analysis
- Initiated infrastructural development for academic support.
- Strengthening of feedback system.
- Library Automation
- Implementation of Learning Management system
- Automation of academic files such as lesson plan, teachers diary and time table etc.
- Strengthened the mechanism for publication of attendance and internal assessment grades through ERP.
- Periodical training programmes for faculties.
- Conducted numerous seminars, workshop and lectures for students.
- Started National Service Scheme(NSS) and National Cadet Corps(NCC)
- Organised various outreach programmes through institutional clubs and committees.
- Commencement of new Programmes. Such as LL.M Commercial Law, Criminal Law , Maritime Law and 3 year unitary LL.B.
- ISO Certification

Example I

Incorporation of ICT-based teaching methodologies and training sessions for faculties

- 100% ICT enabled classrooms with well-maintained LCD projectors.
- The internet bandwidth increased to 300 Mbps along with a leased connection of 50 Mbps.
- ICT enabled learning through Learning Management System.
- The digital library is equipped with 15 computers and access to e-journals and e-books.
- ERP was introduced.
- Free high speed Wi-Fi for students and faculties.

Example II

Strengthened the mechanism for publication of attendance, internal assessment grades, grievance redressal and attendance claims through ERP System

File Description	Document
Upload any additional information	View Document

6.5.3

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **Academic and Administrative Audit**
5. **Disability/gender/diversity audit and course of action**

6. Any other quality audit recognized by state, national or international agencies (like ISO Certification)

Response: B. Any 3 of the above

File Description	Document
Supporting documents pertaining to NIRF (along with link to the HEI's ranking in the NIRF portal) / ISO as applicable and valid for the assessment period.	View Document
Report of Disability/gender/diversity audit and course of action taken by the institution	View Document
Minutes of Meeting of Internal Quality Assurance Cell (IQAC) and activities conducted by IQAC	View Document
List of Orientation programmes conducted on quality issues for teachers and students along with geotagged photos and supporting documents.	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date	View Document
Institutional data in the prescribed format (data template)	View Document
Certificates or report of other quality audit recognized by state, national or international agencies (like ISO Certification)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated Gender audit and measure for the promotion of gender equit.

Response:

Gender equity measures have been implemented on the campus to ensure fairness and equal opportunities for individuals of all genders. These initiatives aim to eliminate discrimination and promote inclusivity, creating a more welcoming and diverse environment for all members of the college community. As a law college, the curriculum is imbued with a special emphasis on laws designed to uphold the constitutional ideal of gender equity, ensuring that students receive a comprehensive education in how legislation and legal practices can contribute to promoting equality between genders.

Measures initiated for the Promotion of Gender Equity

1. Implementing policies and procedures to prevent and address discrimination and harassment based on gender.
2. Encouraging gender diversity in leadership roles without discriminating anyone.
3. Equal representation in students union/Council and special representation in executive committee as Lady representative.
4. Equal opportunity in Arts and sports activities.
5. No discrimination in the selection of NSS,NCC and all other clubs and committies.
6. Gender neutral uniform.
7. Hosting seminar, lectures and panel discussions on gender equity and invite guest speakers to share their insights and experiences.
8. Conducting street plays, panel discussions, flash mobs, wellness programmes, counselling, debates, driving classes exclusively for women in the campus.
9. Observance of Women's Day by organising various events like Seminars, book exhibition, she-market, visit to Orphanages etc.
10. Equality in opportunity and equal pay for equal work despite gender for employees.
11. Maternity benefits ensured for women employees.
12. Maternity leave ensured for women students.
13. Menstrual leave benefits granted for women students while calculating their attendance percentage.
14. Organizes various training programmes on Self Defence classes, Health and hygiene, Yoga etc.

Various Committees and Clubs established to ensure gender justice in the campus

- Gender Justice Forum : An exclusive forum has been set up with the main objective of promoting gender justice by advocating for equality and fairness for individuals of all genders.
- Women's Club: Women's Club is a vibrant and empowering space where women can come together to celebrate their achievements, share their experiences, and inspire one another to reach their full potential.
- Internal Complaint Committee : The internal complaint committee is comprised of a group of

teachers and students who are tasked with addressing any complaints that arise within the organization especially related to sexual harassment.

- Unnathi : Established to impart regular counselling sessions ensured for each and every student for their personal and professional advancement.

Facilities for Women in campus

1. Common room for Girls, Infirmary with Beds and regular monitoring, hygienic washroom facilities.
2. Sanitary Napkins are provided free of cost if needed, facility is provided for napkin disposal.
3. Gymnasium facility for physical fitness.

File Description	Document
Upload any additional information	View Document

7.1.2

The Institution has facilities for alternate sources of energy and energy conservation measures

1. *Solar energy*
2. *Biogas plant*
3. *Wheeling to the Grid*
4. *Sensor-based energy conservation*
5. *Use of LED bulbs/ power efficient equipment*
6. *Wind mill or any other clean green energy*

Response: A. Any 4 or more of the above

File Description	Document
Permission document for connecting to the grid from the Government/ Electricity authority.	View Document
Institutional data in the prescribed format (data template)	View Document
Geo-tagged photographs of the facilities.	View Document
Bills for the purchase of equipment's for the facilities created under this metric.	View Document

7.1.3

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words).

- *Solid waste management*
- *Liquid waste management*
- *Biomedical waste management*
- *E-waste management*
- *Waste recycling system*
- *Hazardous chemicals and radioactive waste management*

Response:

Bharata Mata school of legal studies follows the motto **"Let's go green and keep our campus clean"**. We are very cautious that our activities have less impact on the environment as BSOLS is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be reused ensuring that lesser natural resources are consumed. The institution manages all types of waste in a manner that it will not make any negative impact on the environment.

Solid Waste Management:

Our college ensures segregated collection of waste as biodegradable and nonbiodegradable. Facility of separate bin is available on the campus whereby separate **bins for Wet and Dry wastes** have been placed across the campus. Nature club of our college conducts awareness programs regularly regarding environment protection and sustainable development. It also launched "**No Plastic" and "Clean Campus, Green Campus" initiatives** in college campuses. Usage of plastic bags is discouraged within the premises of the College. **Dustbins** are kept on every floor and in classrooms. Garbage regularly collected by the Municipal **Corporation**. **Stationery waste** (all the newspapers, magazines, office paper, assignments and test paper waste of pass out batches and other paper wastes) are collected and sold at regular intervals to second sales and from there to recycling plants. It helps keep the campus neat and clean. **Green litter** is allowed to decompose systematically over a period of time to be used as manure for the gardens and composting/ agricultural purposes in the college campus. Biodegradable solid waste is collected and allows it to degrade or decompose in an oxygen rich medium. Good quality nutrient rich and eco-friendly manure is generated in this manner.

Non-bio degradable: Usage of plastic bags is discouraged within the premises of the College. Dustbins are kept on every floor and in classrooms. Garbage is destroyed using the incinerator facilities. Plastic or other Non-biodegradable waste are regularly collected by the Municipality.

Liquid Waste Management:

The liquid wastes generated in the campus include Sewage, canteen effluent waste. Well-constructed drainage systems lead to closed collection tanks which are regularly cleaned to avoid stagnation of water. The above waste is treated through a **Sewage Treatment Plant (STP)** setup in the institute with a **capacity of 240 KLD** (Kilo Litres per Day). The entire treated water is reused for watering the gardens and lawns maintained in the campus.

E-Waste Management:

An E-Waste corner has been set up inside the main building where the college e-wastes are collected from time to time. Non-working Electronic equipment, computer peripherals, Printer cartridges, batteries etc are sold as scrap materials on a regular basis to authorised agencies.

Waste recycling system

Biodegradable solid waste is collected and allows it to degrade or decompose in an oxygen rich medium. Sewage and canteen effluent waste is treated through a **Sewage Treatment Plant (STP)**. The entire treated water is reused for watering the gardens and lawns maintained in the campus.

Bio-medical waste, Hazardous chemicals and radioactive waste.

Currently, there are no activities being conducted within our facilities that result in the generation of aforesaid waste.

File Description	Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Geo-tagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4

Water conservation facilities available in the Institution:

1. *Rainwater harvesting*
2. *Borewell /Open well recharge*
3. *Construction of tanks and bunds*
4. *Wastewater recycling*
5. *Maintenance of waterbodies and distribution system in the campus*

Response: A. Any 4 or all of the above

File Description	Document
Institutional data in the prescribed format (data template)	View Document
Green audit reports on water conservation by recognised bodies	View Document
Geo-tagged photographs of the facilities.	View Document
Bills for the purchase of equipment's for the facilities created under this metric.	View Document

7.1.5

Green campus initiatives include

Describer the Green campus initiative of the institution including Restricted entry of automobiles, Use of Bicycles/ Battery powered vehicles , Pedestrian Friendly pathways , Ban on use of Plastic, landscaping with trees and plantsetc in 500 words.

Response:

The green campus initiative of college encompasses a variety of sustainable practices aimed at promoting environmental consciousness within the campus community. This includes the integration of renewable energy sources, the implementation of waste reduction programs, and the promotion of eco-friendly transportation options. The ultimate goal of these efforts is to create a more sustainable and environmentally friendly campus environment for all who work and study.

Landscaping with trees and plants

The campus is adorned with a beautiful garden that boasts a wide variety of trees and plants, creating a serene and relaxing atmosphere that is perfect for both students and visitors to enjoy alike. Two employees have been hired to manage the garden and supervise other trees and plants.

1. Both students and staff members are encouraged to cultivate plants and trees on the campus grounds in order to promote environmental sustainability and beautify the surroundings.
2. Establishment of green spaces such as Vegetable garden, Fruit Garden, Medicinal plant corner etc.
3. Campus has Sprinkler Irrigation system for better water infiltration in soil and also to avoid water losses.
4. Soil testing was conducted to determin the compatibility of the soil.
5. Trees are distributed to students to encourage them to take part in making a sustainable environment.
6. There is a well-established farms in the campus that specialize in raising a variety of animals, including cows, goats, ducks, and chickens.

Ban on use of Plastic

- In order to maintain the campus as plastic-free, students and staffs are advised to avoid the use of various banned plastic materials including wrapped bouquets, plastic bags, flex banners, plastic water bottles and plastic wrappers.
- Steel/ceramic/Paper plate and glasses are used to serve food items in college .
- Different types of dustbins are provided on campus to collect the plastic for careful disposal
- Instead of wrapped bouquets , plant pots or books are used to greet or welcome guests.
- College campus has been declared as plastic free zone.

Restricted entry of automobiles

- To protect the greenery in the campus area, vehicle entry is restricted, and warning lines have been strategically placed to ensure that this policy is followed.
- Vehicles are parked away from the academic buildings to reduce the sound and air pollution
- College provides bus facility as a means to discourage students from using their own vehicles for transportation purposes and also encouraging use of public transportation system.

Pedestrian Friendly pathways

The campus is equipped with well-maintained pathways that prioritize pedestrian safety and accessibility, providing a welcoming environment for students, faculty, staff, and visitors to navigate easily and comfortably throughout the campus.

Use of Bicycles/ Battery powered vehicles

Both students and faculty are strongly encouraged to utilize bicycles and electric vehicles as an alternative mode of transportation.

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document

7.1.6

Quality audits on environment and energy are regularly undertaken by the institution

The institutional environment and energy initiatives are confirmed through the following

1.Green audit /Environment audit

2. Energy audit

3.Clean and green campus initiatives

4. Beyond the campus environmental promotion and sustainability activities

Response: A. All of the above

File Description	Document
Report on environmental promotional activities conducted beyond the campus with geo-tagged photographs with caption and date.	View Document
Policy document on environment and energy usage Certificate from the auditing agency.	View Document
Institutional data in the prescribed format (data template)	View Document
Green audit report of all the years from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.7

The Institution has Differently-abled (Divyangjan) friendly, barrier free environment.

Write description covering the various components of barrier free environment in your institution within 500 words.

- *Built environment with ramps/lifts for easy access to classrooms.*
- *Divyangjanfriendly washrooms*
- *Signage including tactile path, lights, display boards and signposts*
- *Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment*
- *Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading, font enlargement etc.,*

Response:

From the inception of the college, we have strived to create an inclusive environment where everyone is welcomed and accepted, free from any form of discrimination. The founders of this college carefully planned the landscape and building structure to create a barrier-free environment, ensuring that all individuals, regardless of physical ability, can easily access and navigate the campus. These measures include ensuring that all pathways and entrances are accessible to individuals with disabilities, providing accessible parking spaces and restroom facilities, and regularly inspecting and maintaining accessibility features such as ramps and elevators. By consistently implementing these measures, the organization is able to create an inclusive and welcoming environment for all individuals, regardless of their physical abilities. The barrier-free environment is maintained by implementing various measures, some of the facilities and initiatives listed below.

- The Marian block is equipped with a lift, providing convenience for individuals who may have difficulty using stairs. In addition, the Sacred Heart block features a ramp, offering another accessible option for those entering the building. These accommodations ensure that all users

have a seamless and convenient experience when entering either block.

- All administrative offices are located on the ground floor along with the library in order to ensure barrier-free access for individuals who may need it. This intentional placement of these facilities is meant to facilitate easy access for all individuals, regardless of any physical limitations they may have.
- The reception area is equipped with wheelchairs to provide assistance for individuals in need of mobility aids.
- The display boards and signs have been carefully considered and arranged in a manner that is conducive to assisting individuals with visual impairments.
- College website incorporates features such as screen reader, voice recognition software, and keyboard shortcuts to make navigation and use of the site effortless for those who may have difficulty accessing normal website.
- Computers in the library and computer labs are equipped with screen reading software and microphone facilities, which are provided for accessibility purposes.
- Microphones and speakers have been installed in the classrooms in order to provide assistance to students with hearing impairments.
- Human assistance is readily available in both the reception area and the library for those in need of help or guidance. If anyone require directions, information, or assistance with finding resources, knowledgeable staff members are on hand to assist.
- The college has implemented pedestrian-friendly pathways to create a barrier-free environment for all individuals, with restricted vehicle entry to ensure the safety and convenience of pedestrians and Divyangjan.
- Divyangjan friendly washrooms are equipped with grab bars and hand rails, and making sure that doorways are wide enough to accommodate wheelchairs which are particularly beneficial for individuals with mobility limitations or disabilities.
- Reprographic section equipped with providing softcopies of reading materials whenever needed.
- Designated parking spaces close to entrances for those with mobility issues.
- There is a provision for a scribe in examinations is in accordance with the regulations set forth by the university.

File Description	Document
Upload supporting document	View Document

7.1.8

The Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and such other diversities (Institution to describe the activities within 500 words).

Response:

Harmony is an essential aspect of college life, where students from diverse backgrounds come together to learn and interact with each other. It fosters mutual understanding, respect, and appreciation for different cultural, regional, linguistic, communal and socio-economic perspectives, creating a cohesive and inclusive community within the campus.

1. Hosting cultural fairs or events showcasing different traditions, music, dance, Art and literature. All the traditional art forms are presented in "Kalolsavam"
2. Celebrating culturally significant days and commemorate them in a manner that is meaningful and dignified, not only to embrace our cultural heritage but also to foster a sense of community and unity among individuals. There are a variety of cultural festivals celebrated throughout the year, including Onam, Christmas, Holy, and many others.
3. The rich cultural heritage contained within all religions is both acknowledged and respected. The student induction program known as "Vidhyarambham" incorporates traditional rituals, such as the lighting of candles and reading from the Bible, Gita and Quran, to imbue students with a sense of spirituality and cultural awareness.
4. Our college provides equal opportunities to the students in various activities conducted in the campus irrespective of their caste, creed, religion and region.
5. Deferent cells, club and committees acts as a key factor in maintaining tolerance and harmony among students.
6. Ethnic and Heritage Club provides a space for students to connect with people who might share similar experiences or cultural values, engage in dialogue about current issues, socialize, plan events, and learn from each other.
7. We maintain linguistic harmony by incorporating three languages (English, Hindi, and Malayalam) into the curriculum. This diverse approach can help foster a culturally inclusive environment and promote multilingualism among students. On national reading day, we coordinate a reading competition in three different languages, providing participants with the opportunity to showcase their language skills and passion for literature. And also conducting programs on Hindi Divas.
8. Students were given the opportunity to explore and understand the wide range of diversities present in communal and socio-economic setups by way of outreach programmes. They visit nearby Schools, Churches, Old age homes, Orphanages, Kudumbasree Units(SHG), Government Hospitals and Prisons etc.
9. Observance of International Yoga Day,
10. Organises health and wellness programs in the Month of Karkidaka to uphold the cultural values of Kerala.

Various clubs and committees responsible for conducting programs and activities

1. Ethnic, Heritage and Nature club
2. Arts, literary and theatre club
3. Gender Justice Forum
4. H-Cat
5. Unnathi
6. Niyamodayam
7. Legal Aid Clinic
8. NSS
9. NCC

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution to describe the various activities for inculcating values for being responsible citizens as reflected in the Constitution of India within 500 words.

Response:

The institution placed a strong emphasis on ensuring that both students and employees understood and abided by their constitutional obligations. The courses offered at a law school are comprehensive and cover a wide array of legal topics, focusing on both the rights and obligations that individuals and entities are subject to under the law including constitutional law. The majority of the teachers are Post Graduate in Law therefore they possess a deep understanding of constitutional values and are highly knowledgeable in this area. The institution has undertaken various proactive measures to actively promote and facilitate the transformation of constitutional values within the community. These actions demonstrate a commitment to upholding and advancing principles of justice, equality, and rights in accordance with the constitution.

1. Institution has Taken various direct and indirect steps which promote the awareness about various National Identities and Symbols.
2. Fundamental rights and duties are exhibited on the walls of each floor that every individual must adhere to, and the preamble is prominently displayed near the main entrance.
3. The classes named after national leaders and legal luminaries who contributed to the framing and development of the Indian constitution include them as a way to honour their significant contributions to the nation's founding principles.
4. There are a variety of educational events, including seminars and lectures, that delve into the intricate details of Constitutional Law.
5. Organizes and celebrates the Constitution Day on an annual basis and thus contributes to the spreading of Constitutional values and ideals.
6. The Institute celebrates the Independence Day & Republic Day with great with great pride and patriotism
7. National Anthem is a practice we follow diligently in our college The Faculty
8. College has organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students have enthusiastically participated in various Academic programs like Seminar, Conferences, Expert talks, etc which have enriched the awareness about this aspects. Various activities like poster making, Essay competition, Debate, Quiz etc. are organised.
9. Legal Aid Clinic is actively working with a commitment to support and uphold the right to free legal aid for individuals in need.

10. Organising student centric activities such as Extension Activities , Awareness Programmes in Schools and neighbourhood society which have always received huge participation from the students and thereby promoting their awareness about various aspects of Fundamental Duties and Indian citizenship.
11. National Cadet Corps and National Service Scheme are working in this institution. They are organising various outreach program that uphold the constitutional values.

File Description	Document
Details of activities that inculcate values necessary to nurture students to become responsible citizens	View Document

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. *The institutional Code of Conduct principles are displayed on the website*
2. *There is a committee to monitor adherence to the institutional Code of Conduct principles*
3. *Institution organizes professional ethics programmes for students, teachers, administrators and other staff*
4. *Annual awareness programmes on Code of Conduct are organized*

Response: A. All of the above

File Description	Document
Report on the student attributes facilitated by the Institution	View Document
Policy document on code of ethics.	View Document
Institutional data in the prescribed format (data template)	View Document
Document showing the Code of Conduct for students, teachers, governing body and administration as approved by the competent authority.	View Document
Constitution and proceedings of the monitoring committee.	View Document
Circulars and geo-tagged photographs with date and caption of the activities organized under this metric for teachers, students, administrators and other staff.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.2 Best Practices

7.2.1

Two Best practices successfully implemented by the Institution

(Institution to describe as per the NAAC format provided in the Manual in 1000 words).

Response:

Best Practice: I

H-CAT "Holistic Change Agent Team Movement"

A vision, a reality, a Movement–

A neighbour can change a neighbour

A friend can change a friend

A teacher can change a teacher

A student can change another student

A peer- led movement to bring about holistic change in the students by the students. Student team agents are trained to be agents of positive change amongst their peers, in order to foster an environment conducive to holistic legal education.

OBJECTIVES:

- Holistic formation of students
- Creation of a harmonious learning environment.
- Equipping students with problem-solving skills
- Improving life skills.
- Identifying the problems faced by students in the classroom.
- Empowering students to have better-coping mechanisms and encouraging.
- Instil leadership quality.
- Ensuring the student participation in social service activities.
- Peer-to-peer mentoring.

CONTEXT

In order to effectively address the evolving needs and challenges faced by college students, it is essential to adopt a comprehensive and holistic approach for facilitating positive changes. This approach should take into account various aspects of the students' lives, including their academic, social, emotional, and personal well-being, mental health, study habits, time management skills, and overall well-being in order to support their success and growth during their time in higher education. By taking a holistic approach to change, colleges can better equip students with the tools and resources they need to thrive academically and personally.

PRACTICE

Identification of Change Agents

The first stage involves identifying four change agents within each class who have the potential to drive positive transformation and instigate meaningful shifts in our community. These individuals will serve as catalysts for progress, taking initiative and inspiring their peers to embrace new ideas and approaches.

Training for Change Agents

Training sessions are conducted for change agents covering a wide range of topics, including life skills, leadership qualities, and the development of emotional intelligence.

Training on peer-to-peer counselling :

The students are provided with appropriate and suitable orientation to prepare them for peer-to-peer counselling, ensuring they have the necessary skills and knowledge to effectively support their peers with any challenges they may be facing.

Encouraging the participation in social activities.

It is important to instil a sense of community and social responsibility in students by encouraging their

participation in various social activities. By engaging in these activities, students have the opportunity to develop important social skills, such as communication, teamwork, and leadership.

Involvement in college Activities

Involvement in clubs and cells allows students to connect with their peers who share similar interests and passions, creating a sense of community and belonging.

EVIDENCE OF SUCCESS

- Through the HCAT team, we have effectively carried out numerous extension programs
- Through the conduct of training programmes at the college, students were provided with valuable opportunities to enhance their skills.
- The students participation has been improved and they were actively involved in a multitude of clubs and committees.
- Through HCAT , the college has the capability to offer peer-to-peer mentoring, enabling students to support each other in their academic pursuits and personal development.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

There are a multitude of challenges that students often face when participating in social service initiatives and other activities. From logistical difficulties to time constraints due to academic workload.

Best Practice II

Title : Transparency in academic data management

OBJECTIVES

- Implementation of e-governance in academic data management.
- Timely marking of attendance and communication.
- Procedure for attendance grievance redressal.
- Timely publication of internal assessment marks.
- Documented process for attendance claims through filled in forms to encourage students participation in beyond classroom activities by granting on duty attendance.

CONTEXT

It is crucial for maintaining integrity and credibility within educational institutions. It ensures that accurate and up-to-date information is readily accessible to all stakeholders, including students, faculty, administrators, and parents. BSOLS is committed to upholding transparency in every aspect of its operations, guaranteeing that all procedures are carried out in a transparent and honest manner. In order to ensure accuracy and fairness in academic data management, transparency is essential in processes such as the publication of attendance records and internal marks. The Data Management System Software is used to manage all these processes.

PRACTICE

Marking and Publishing of attendance :

This system has been designed to seamlessly integrate with both the time table and lesson plan. Faculty members will be allocated a specific slot in which they can enter attendance, and it is expected that this task be completed within the designated time frame. If there are any errors or omissions, the system will remain open for editing until 11 PM. If a student's attendance has not been marked, they have the option to submit a rectification request within three-days. When a student is absent , a notification will be sent to the parent informing them of the absence.

Attendance claim for participating co-curricular and extra-curricular activities

Students are able to claim attendance for co-curricular and extra-curricular activities by filling out a prescribed form, provided that they have received prior permission from the principal. There are two different forms available for claiming attendance, with one form designated for external activities(OD Form) and the other specifically for in-house events(IC Form).

Publication of Internal Assessment Mark

All internal assessment marks are accessible to students through the digital management system. Faculties are advised to enter the marks within 15 days from the completion of the internal component such as Examination, Assignment and seminar presentation. The students have the ability to access and view the data that was entered into the system. At the conclusion of the semester, the teacher releases the aggregate internal marks for each subject, providing students with the opportunity to review and address any concerns they may have. Signatures from students are then collected after all grievances have been duly considered.

EVIDENCE OF SUCCESS

- The institution successfully implemented measures that effectively decreased the amount of grievances received from the students, leading to a more harmonious and satisfying learning environment for all.
- Monitoring of academic process is made easier.
- The number of students participating in co-curricular and extra-curricular activities has shown a notable increase.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

- In order to streamline and improve the efficiency and effectiveness of all process additional technical assistance needed for streamlining all the process
- It is important to address technical glitches with precision and accuracy to ensure smooth functioning of the system.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Performance of the Institution in one area distinctive to its priority and thrust within

(institution to describe in 1000 words).

Response:

"Niyamodayam"-Legal literacy for all

Legal Literacy and awareness drive for various sections of society

In order to ensure legal awareness among the public, the institution has established a dedicated wing known as "Niyamodayam" specially focusing on Legal Literacy initiatives. This initiative focussed in conducting legal awareness sessions regularly for different sections of society such as students, Self-help group members, parishes, panchayats, Residents associations, Old age homes, Jail etc. The aim is to empower individuals to be informed and vocal participants in the legal system, ensuring that their rights are not only recognized but also upheld in their day-to-day interactions and within the broader society.

The Legal Aid Clinic of College has been entrusted with the responsibility of steering the activities under 'Niyamodayam'. The classes are facilitated by students who have undergone training provided by the panel of teachers. Through this initiative, law students are afforded the valuable opportunity to enhance and expand their knowledge within their field of study.

Objectives

- Aims to educate individuals on the various legal rights they are entitled to as well as the corresponding responsibilities they must uphold within society.
- Enhance understanding of the constitutional values among the general public, fostering greater awareness of rights and responsibilities.
- Through various community initiatives, the program seeks to enhance access to justice and foster a more informed and engaged citizenry.
- Additionally, the program strives to address systemic barriers in access to justice and provide opportunities for individuals to advocate for their rights.
- By promoting legal literacy, this initiative ultimately aims to create a more equitable and just society for all.

PRACTICE

Sharing of legal knowledge with others, keeping in mind our social responsibility to help educate and empower those who may not have access to such information. It is important to use our expertise in a way that benefits the greater community, ensuring that everyone has a basic understanding on law.

Legal literacy drive conducted in 30 Schools.(Niyamodayam 2020)

On February 13th of 2020 Bharata Mata School Of Legal Studies launched a socio legal awareness initiative. As part of legal awareness and outreach activities of BSOLS, about 400+ students conducted classes on Traffic Rules, Sexual abuse against children and various aspects of the constitution of India covering around 30 schools in and around Ernakulam.

Legal Literacy/Awareness classes for Women Self-help Group.

In 2022-23 academic year the focus of legal literacy initiative is on Self-help Group (Kudumasree Units). BSOLS conducted numerous legal awareness programes under the title 'Chuvadu' in Ernakulam District.

Legal Awareness programmes in Parishes and Panchayaths: In 2022-23 academic year we also conducted awareness classes in various panchayaths with the help of panchayath authorities.

Legal Awareness programs in children's home, old age homes, Jails etc.

Legal awareness classes are conducted for individuals who belong to marginalized communities, providing them with valuable information and knowledge particularly about their rights and the legal system. Students delivered classes on child rights, Protection of Children from Sexual offence Act, Human Rights, Right to fair trial, old age protection etc. These classes aim to empower and educate individuals who may not have access to legal advice, enabling them to face various legal situations. By participating in these classes, individuals from marginalized communities can gain a better understanding of their rights and responsibilities, ultimately helping them navigate the complexities of the legal system more effectively.

Legal literacy drive conducted in 100 Schools.

In 2023-24 academic year the college initiated second phase of 'Niyamodayam' legal literacy drive for 100 Schools from Ernakulam, Trissur, Kottayam, Alappuzha Districts. This program was conducted on 15/01/2024 in all schools.

Kerala State Law Minister Inaugurated the program and Justice K.M Joseph, Former Judge, Supreme Court of India delivered the keynote address. 1000 + students participated as resource person as well as volunteers. The program achieved the prestigious recognition of being entered in the India Book of Records, solidifying its reputation as an outstanding accomplishment.

Initiated legal literacy drive for 1000 Schools.

BSOLS initiated the 3rd phase of the legal literacy drive, aimed at increasing awareness and understanding of legal rights and responsibilities among the school students. This comprehensive legal literacy drive will be conducting across the state, which involved the participation of a total of 1000 schools. The aim of this initiative was to enhance awareness and understanding of the law among students and educators.

Outcome

1. Engaging in experiential learning through legal literacy serves as a driving force for students to acquire a deeper understanding in the subject, enabling them to navigate complex legal issues

with ease and confidence.

2. Inculcating the values of social responsibility in students through this initiative benefits not only the students but also society as a whole.

3. This initiative serves to emphasize and align with the Vision and Mission of our college, in addition to embodying the college's motto 'for god and country'.

File Description	Document
Appropriate webpage in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Bharata Mata School of Legal Studies managed by the Ernakulam – Angamaly Major Archdiocese of the Syro-Malabar Catholic Church was established in the year 2013. The college inauguration took place on 9th November, 2013. The classes were first held at Nivedita till the present infrastructure came into existence. The college started with the single batch of 42 students in the BA. LLB stream. The inauguration of Sacred Heart Block took place on January 17, 2015. It was inaugurated by the then Chief Minister Mr. Oommen Chandy and was felicitated by Minister Mr. K. M. Mani. During the year 2015 the first batch of the stream BBA. LLB was introduced. In 2016 an additional BBA. LLB batch and B. Com. LLB batch was sanctioned. On January 18, 2020 the newly constructed Marian Block was inaugurated. The LL.M programme was introduced in 2020 with 2 specialisation in Criminal Law and Commercial Law subsequently LL.M in Maritime Law was sanctioned in 2022 . Unitary LL.B programme was introduced in 2023 as a result of our continuous effort.We are currently the largest law college in Kerala by enrolment.

Concluding Remarks :

Bharata Mata School of Legal Studies has demonstrated a strong commitment to providing a comprehensive legal education, fostering a supportive community, and preparing students for successful careers in the legal profession. With its dedicated faculty, diverse student body, and robust resources, the college is well-positioned to continue producing knowledgeable, skilled, and socially responsible legal professionals who will make a positive impact in the world. BSOLS places great importance on volunteering and giving back to the community as part of its Vision and mission to produce socially conscious and compassionate individuals. Outreach and extension activities are organized with the intention of raising awareness among students on various social and legal issues present within society. As the legal landscape continues to evolve, BSOLS remains dedicated to adapting and innovating to meet the changing needs of the profession, ensuring our graduates remain at the forefront of legal excellence.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification

1.3.3	*Percentage of students undertaking Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year).*
	
	    1.3.3.1. *Number of students undertaking Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc., during the latest completed academic year.*
	    Answer before DVV Verification : 627
	    Answer after DVV Verification: 617
	
	    Remark : DVV has made the changes as per shared report.

3.3.2	*Number of extension and outreach programs conducted by the institution throughNSS/ NCC/Government and non-government bodies other clubs during the last five years.*
	
	    Answer before DVV Verification :
	    Answer After DVV Verification :17
	    Remark : DVV has made the changes excluded days activties.

4.2.2	*Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals and legal databases during the last five years (INR in Lakhs).*
	
	    4.2.2.1. *Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs).*
	    Answer before DVV Verification:
	
	<table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>13.2</td><td>7</td><td>5.3</td><td>5.7</td><td>6.7</td></tr></table>
	    Answer After DVV Verification :
	
	<table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>13.2</td><td>7.00</td><td>5.3</td><td>5.7</td><td>6.7</td></tr></table>
	    Remark : DVV has converted the value into lakhs.

5.1.4	*The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases*
	
	    1. *Implementation of guidelines of statutory/regulatory bodies*
	    2. *Organisation wide awareness and undertakings on policies with zero tolerance*
	    3. *Mechanisms for submission of online/offline students' grievances*
	    4. *Timely redressal of the grievances through appropriate committees*
	
	    Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above
Remark : DVV has made the changes as per shared report.

| 5.2.1 | ***Percentage of placement of outgoing students during the last five years.***

    5.2.1.1. ***Number of outgoing students placed year wise during the last five years.***
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4	18	12	7	17

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
03	14	12	06	17

Remark : DVV has made the changes as per shared report. |

| 5.2.2 | ***Percentage of Students enrolled with State Bar council.***

    5.2.2.1. ***Number of Students enrolled with State Bar council (data for last completed academic year).***
Answer before DVV Verification : 182
Answer after DVV Verification: 102

Remark : DVV has made the changes as per shared report. |

| 5.2.3 | ***Percentage of students progressing to higher education during the last five years.***

    5.2.3.1. ***Number of outgoing student progression to higher education year wise during last five years.***
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
12	26	18	21	10

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
06	20	12	15	8

Remark : DVV has made the changes as per shared report. |

| 5.3.1 | ***Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trail advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition.*** |

5.3.1.1. *Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
22	0	0	11	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	0	0	0	0

Remark : DVV has excluded shared certificate of merit.

6.4.2	*Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III).*

6.4.2.1. *TotalGrants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs).*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11.25	19	4.25	8.25	5.99

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11.25	11.02	4.25	8.25	5.99

Remark : DVV has made the changes as per shared report by HEI.

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations